

BEFORE YOU BEGIN

* indicates a required field

Before you start your application:

- Read the current Documentary Production Fund Guidelines and the [Screenwest Terms of Trade](#) to ensure your project is eligible
- Discuss your application with the Screenwest Program Contact/s
- You acknowledge that Screenwest requires all successful screen productions to register to [The Everyone Project](#) and, with the appropriate consent, send a link to the production cast and crew to take part in a confidential, voluntary, demographic survey.
- Screenwest does not have access to any of the personal data stored by The Everyone Project - it will only receive de-identified aggregated reports which show demographic data as a whole across Australia.

Eligibility

The applicant must be one of the following.

Western Australian Resident Company *

Yes No

Western Australian Resident Company in a Genuine Co-Production Partnership with a non-WA Resident Company (as defined in the Screenwest Terms of Trade) *

Yes No

Western Australian Resident Company in an Official Treaty Co-Production relationship with a non-WA Resident Company *

Yes No

Co-productions (Genuine and Treaty with a Western Australian Resident Producer)

Please note:

- The terms of any co-production agreements between a Western Australian Resident Producer and a non-Western Australian Resident Producer are to be approved by Screenwest prior to any funding approval in order to ensure minimum requirements are met, as per the Screenwest Terms of Trade.
- The Western Australian Resident Producer must be the Applicant and a party to the Screenwest funding agreement.

I acknowledge the above

Yes

Co-production Company Name (if applicable)

Documentary Production Fund 2023-24

Form Preview

Please attach any co-production agreement or deal memo between the producers outlining their relationship in respect to credits, copyright interest, profit share entitlements and creative consultation rights, as well as roles and responsibilities.

Attach a file:

The project must:

Satisfy the documentary definition test outlined in the Australian Communications and Media Authority (ACMA) Documentary guidelines. *

Yes No

Be a feature, single, series, large format (eg IMAX) or innovative project (VR, AR, Mixed Reality) *

Yes No

Have not entered pre-production or production prior to Screenwest's funding decision. *

Yes No

Have confirmed marketplace (via a Letter of Offer) from a recognised distributor or exhibition platform for one or more of the following: • Australian theatrical release • Australian television broadcast in free to air or cable TV • International broadcaster with Australian audience footprint • Online platform with significant audience reach in Australia (e.g. Netflix, Amazon, Google, Vice, The Guardian). *

Yes No

Have a minimum Qualifying Western Australian Expenditure (QWAE) of \$300,000 *

Yes No

Reach a minimum of 10 points, from the WA Elements Point Allocation Table, on the following page.

WA ELEMENTS POINT ALLOCATION TABLE

* indicates a required field

To note: • The maximum number of points that can be attributed to a position is the number stated in the Maximum Points column. For example, a series that has a WA Series Producer and a WA Series Director attached will receive a maximum of two points (one point per position). • Individuals can receive points in multiple categories. • *Flexible Point - this is a floating point that can be attributed to a variety of outcomes that align with Screenwest Strategic Plan, and that haven't been accounted for in other areas of the points table.

Documentary Production Fund 2023-24

Form Preview

For example - Diversity, significant ex-pat attached, high profile West Australian talent attachment. It will be up to the Producer to make the case for these points.

A

WA Production Company with at least joint creative control

Your Points Being Claimed *

MAXIMUM NUMBER OF POINTS THAT CAN BE CLAIMED: 2

Rationale for your Points Request. Include Names where possible

B

Original concept with at least 50% copyright owned by WA Production Company

Your Points Being Claimed *

MAXIMUM NUMBER OF POINTS THAT CAN BE CLAIMED: 2

Rationale for your Points Request. Include Names where possible

C

Identifiable WA location/setting or character

Your Points Being Claimed *

MAXIMUM NUMBER OF POINTS THAT CAN BE CLAIMED: 2

Rationale for your Points Request. Include Names where possible

D

Series - WA Series Producer and Series Director. 1 point awarded per position.

Single - WA Director. 2 points awarded.

Your Points Being Claimed *

MAXIMUM NUMBER OF POINTS THAT CAN BE CLAIMED: 2

Documentary Production Fund 2023-24

Form Preview

Rationale for your Points Request. Include Names where possible

E

WA Supervising Post Producer and WA Supervising Post Director (or demonstrated equivalent). 1 point awarded per position.

Your Points Being Claimed *

MAXIMUM NUMBER OF POINTS THAT CAN BE CLAIMED: 2

Rationale for your Points Request. Include Names where possible

F

WA Writer/s; at least 50% of the writers (receiving full credit) attached must be filled by West Australians to receive this point.

Your Points Being Claimed *

MAXIMUM NUMBER OF POINTS THAT CAN BE CLAIMED: 1

Rationale for your Points Request. Include Names where possible

G

WA Editor

Your Points Being Claimed *

MAXIMUM NUMBER OF POINTS THAT CAN BE CLAIMED: 1

Rationale for your Points Request. Include Names where possible

H

Post: 75% of your post budget spent in WA

Your Points Being Claimed *

MAXIMUM NUMBER OF POINTS THAT CAN BE CLAIMED: 1

Documentary Production Fund 2023-24

Form Preview

Rationale for your Points Request. Include Names where possible

|

75% of crew to be Western Australian to get 2 points. Points cannot be pro-rated.

Your Points Being Claimed *

MAXIMUM NUMBER OF POINTS THAT CAN BE CLAIMED: 2

Rationale for your Points Request. Include Names where possible

]

Flexible Point

Your Points Being Claimed *

MAXIMUM NUMBER OF POINTS THAT CAN BE CLAIMED: 1

Rationale for your Points Request. Include Names where possible

WA Elements Point Allocation Table Total

Total Points Being Claimed

This number/amount is calculated.

APPLICANT SUMMARY

* indicates a required field

Applicant Name. Official application correspondence will be directed to this person. *

First Name

Last Name

Applicant Company Name. This will be the contracting party. *

Email *

Documentary Production Fund 2023-24

Form Preview

Must be an email address.

Mobile Phone Number *

Must be an Australian phone number.

Applicant Address *

Address

Applicant Company Address *

Address

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

Applicant Company ABN

ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

Additional Contact Person (If relevant)

First Name

Last Name

Additional Contact Phone Number

Documentary Production Fund 2023-24

Form Preview

Must be an Australian phone number.

Additional Contact Email

Must be an email address.

Company Director Details

Company Certificate Incorporation

Attach a file:

Company Director Registered Position

- Sole Director Sole Director and Secretary Director Director and Secretary

Company Director Name

Second Company Director Name

APPLICANT STATISTICAL INFORMATION

* indicates a required field

Age *

- 18-24 25-34 35-44 45-54 55-64 65+

Gender *

- Female Male Non-Binary Gender Diverse Prefer not to Answer

Gender Comments:

Do you identify as Aboriginal and/or Torres Strait Islander? *

- Aboriginal Torres Strait Islander Aboriginal & Torres Strait Islander Not Indigenous Aboriginal & Torres Strait Islander Prefer not to answer

Documentary Production Fund 2023-24

Form Preview

Please select the First Nations Australian language group/s that you identifies with:

The above field provides a list of language names and the AIATSIS code from the Austlang Database. You can visit the Austlang Database to see more information about the languages you are selecting.

First Nations Australian Comments:

Are you from a culturally or linguistically diverse background? *

- Yes No Prefer not to answer

If yes, please select your cultural background/ethnicity:

CaLD Comments:

Please select your first language (as a child). If you are a First Nations Australian, go to the next question.

If your first language is a First Nations Australian language, please select from AIATSIS Austlang Database:

Do you identify as living with Disability? *

- Yes No Prefer not to answer

Disability Comments:

Do you identify as LGBTQIA+? *

- Yes No Prefer not to answer

LGBTQIA+ Comments:

PROJECT DETAILS

* indicates a required field

Project Information

Project Title *

Documentary Production Fund 2023-24

Form Preview

Please list any previous titles this project may have been known as

One Sentence Project Synopsis *

One Paragraph Project Synopsis *

Please attach a completed treatment, outline or script including date and draft number.

A minimum of 1 file must be attached.

Please attach a statement from the director detailing their creative vision for the project.

A minimum of 1 file must be attached.

Please attach a statement from the producer(s) detailing their vision for the project.

A minimum of 1 file must be attached.

Please upload any other creative materials that speak to your project

Pathway to Audience

You may wish to refer to Screen Australia's [Pathway to Audience Guide](#) for more information

Primary audience age range (years) *

Identify your target age. e.g. 8 - 14.

Primary audience gender *

Skewed towards female Skewed towards male Gender Neutral

Secondary audience age range (years) *

Documentary Production Fund 2023-24

Form Preview

Identify your target age. e.g. 8 - 14.

Secondary audience gender *

- Skewed towards female Skewed towards male Gender Neutral

Project Format

Project Format *

- Feature TV Single TV Series Online Innovative

Commissioning Broadcaster / Distribution Partner *

Total duration of your project in minutes *

If a series, number and length of episodes

This will be the number and running time of each episode e.g. 13 x 44mins

Innovative format *

- VR (Virtual Reality) XR (Extended Reality)
 AR (Augmented Reality) Multi-platform
 MR (Mixed Reality) Other:

Likely classification *

- G (General) PG (Parental Guidance)
 M (Mature) MA15+ (Mature Accompanied) Other N/A

Where is the project intending to be shot?

- Perth Metro Gascoyne Goldfields-Esperance Great Southern Kimberley
 Mid West Peel Pilbara South West Wheatbelt

Choose as many as you like

Please specify any additional shoot locations outside of Western Australia

Production Dates

Please enter estimated or actual dates

Documentary Production Fund 2023-24

Form Preview

Start Date

Start of Pre-Production

Must be a date.

Start of Principal Photography

Must be a date.

Start of Post Production

Must be a date.

Rough Cut

Must be a date.

Fine Cut

Must be a date.

Completion Date

Must be a date.

Delivery Date

Must be a date.

Proposed Transmission Date

Must be a date.

Please upload a Shoot Schedule *

Attach a file:

Number of Weeks

Length of Pre-Production

Start of Principal Photography

Length of Post Production

WA % of Project Activity

**% of Pre-Production
Budget in WA ***

**% of Production Budget
in WA ***

**% of Post Production
Budget in WA ***

Documentary Production Fund 2023-24

Form Preview

Are you applying for post-production funding?

Yes No

Project History

Please provide a brief summary of the history of the project - include a history of the team's development of the project and liaison with Screenwest to date (e.g. location and/or crew enquiries).

Project History *

Has the project received development funding from sources other than Screenwest? If yes, provide details. *

Yes No

Details, including amounts and funding sources *

Has the project received previous Screenwest development investment funding that needs to be repaid? *

Yes No

If yes, please list details, including amounts and fund names

If this project has previously been submitted to Screenwest and was unsuccessful, please list any specific changes that have been made to the resubmitted application. *

POST-PRODUCTION FUNDING

* indicates a required field

Applications for post-production funding may be eligible where:

1. a production has received market or significant festival interest or support by way of a presale and/ or a distribution agreement at rough cut stage; and
2. the post-production work has not commenced. Only work and expenditure undertaken after Screenwest funding approval is received is eligible.

Documentary Production Fund 2023-24

Form Preview

Applicants will need to show that any deferred payments, options or clearances have been paid or have been funded.

Funding for post-production work that has already commenced cannot be sought retrospectively.

What is the total post-production budget for your project? *

\$

Must be a dollar amount.

Please provide a statement from the director or producer detailing sound design, music, VFX and CGI and/or marketing plans and how the project will progress from its current stage to completion and /or marketplace release *

Attach a file:

Rough Cut Link & Password (if RC requires a password) *

Must be a URL

Please attach any relevant-post-production quotes *

Attach a file:

CREATIVES, ON SET TALENT & CREW

* indicates a required field

Employment

How many people in total do you estimate will be employed on this project?

Must be a number.

Must be a number. Include full time, part time and casual employees

How many Western Australian people do you estimate will be employed on this project?

Must be a number.

Must be a number. Include full time, part time and casual employees

How many Western Australian Head of Department do you estimate will be employed on this project?

Must be a number.

Documentary Production Fund 2023-24

Form Preview

How many Western Australian crew do you estimate will be employed on this project (including contractors)

Must be a number.

Must be a number. Include full time, part time and casual employees

How many Western Australian on set talent do you estimate will be employed on this project (including contractors)?

Must be a number.

Please list your proposed Post-Production / VFX facilities

Key Creatives & Personnel

Please complete the details below for all key creatives & personnel

Role	Name	Western Australian Resident	State	Confirmed	Please attach a CV or Bio

On Screen Talent

Have you approached or confirmed any Onscreen Talent? *

Yes

No

Please provide name(s) of approached or confirmed Onscreen Talent (including presenters and narrators)

Role	Name	Western Australian Resident	Confirmed	Please attach any relevant supporting documentation

FUNDING REQUEST

* indicates a required field

Documentary Production Fund 2023-24

Form Preview

Funding Request *

Up to a maximum of \$300,000 or 25% of the total QWAE (or 1:4 ratio), whichever is less

Total Project Budget *

Must be a dollar amount.

Total spend in Western Australia (QWAE) *

Must be a dollar amount.

Total post-production / VFX Budget *

Must be a dollar amount.

Total post-production / VFX spend in Western Australia *

Must be a dollar amount.

Total QWAE to SW Funding Request

This number/amount is calculated.

Additional Funding Incentives

Additional funding (outside the 1:4 ratio) may be available via the below incentives, to projects that support Screewest's First Nations Australian and Diversity & Inclusion objectives.

To note: companies can only access one allocation under each of the categories per project, an individual cannot be used to access more than one category and the cumulative amount cannot be over \$50,000.

A WA First Nations Australian Production Company (the company must have at least 50% First Nations Australian ownership and profit share in the project) Maximum Request Amount \$50,000

<input type="radio"/> Yes <input type="radio"/> No	Additional incentive amount requested from this category can be no more than \$50,000.
	\$

A WA First Nations Australian Director or a Director who identifies as culturally and linguistically diverse (CALD) or a Director who identifies as living with disability, directing at least 50% of the series or the sole director on a single/feature. Maximum Request Amount \$25,000

<input type="radio"/> Yes <input type="radio"/> No	Additional incentive amount requested from this category can be no more than \$25,000.
	\$

Documentary Production Fund 2023-24

Form Preview

A WA Female Series Producer or Series Director on a series and credited for the entirety of a series. Maximum Request Amount \$25,000

	Additional incentive amount requested from this category can be no more than \$25,000.
<input type="radio"/> Yes <input type="radio"/> No	\$

A WA Director, Series Director, Series Producer who is performing the role for the first time and will be credited for the entirety of a series. Maximum Request Amount \$25,000

	Additional incentive amount requested from this category can be no more than \$25,000.
<input type="radio"/> Yes <input type="radio"/> No	\$

Please include a rationale outlining any additional incentive requests

Attach a file:

Incentive Subtotal

\$

This number/amount is calculated.
It can be no more than \$50,000

Total Funding Request & Incentives

\$

This number/amount is calculated.

BUDGET & FINANCE

* indicates a required field

What other State or Federal Screen Production Incentives will you be applying for?

The Producer Offset

Applied Not Yet Applied Not intending to apply

The PDV Offset

Applied Not yet applied Not intending to apply

Please list any additional funding or incentives you will be applying for

Have you applied, or do you intend to apply for any other Screenwest funding or incentives for this project?

Documentary Production Fund 2023-24

Form Preview

Yes

No

Please list any details, including fund names, likely funding requests and anticipated dates

If your Screenwest funding request is over \$100,000, have you budgeted for Western Australian attachment/s? If your application is successful, you must engage attachments in consultation with Screenwest.

Yes

No

Budget

Please attach a full, detailed Production Budget including a highlighted column that clearly shows Western Australian expenditure. *

Attach a file:

FINANCE PLAN SUPPORT

** indicates a required field*

Finance Plan

Please upload your finance plan, using the Screen Australia template

Finance Plan Upload *

Attach a file:

Please provide a brief summary of your proposed Finance Plan. If there are any gaps in the plan when do you anticipate confirming all financing partners? *

Producer Offset

Will the project be including the Producer Offset as part of the Financing Plan? *

Yes

No

Please provide a statement on how you will cash flow the Producer Offset. *

Documentary Production Fund 2023-24

Form Preview

Please attach a Provisional Certificate from Screen Australia or a copy of the application for a Provisional Certificate. *

Attach a file:

Project Status with Screen Australia

Have you received or are you applying for funding from Screen Australia for this Project? *

Yes

No

What date will/did you apply for Screen Australia funding? *

Must be a date.

What is/was the date of the Screen Australia Decision Meeting for your project? *

Must be a date.

Who is your Screen Australia project contact?

Finance Plan Supporting Documentation

Please upload any other documents that support your Finance Plan, including documented evidence relating to any private investment.

Supporting Documentation

Attach a file:

MARKETPLACE SUMMARY

*** indicates a required field**

Please include below proof of all market place commitments and other investments with this application ensuring that all agreements are consistent with one another (e.g delivery dates, territories).

If applicable, please provide sales estimates including returns from all media in all territories verified or provided by the distributors or sales agents named in this application.

Market Partners

Documentary Production Fund 2023-24

Form Preview

Please complete the details below for each market partner involved in the project.

Select the "**Add More**" button at the bottom right of this section to add additional market partners.

Market Partner Name	Market Type	Territories	Letter of Interest or Term Sheet

Marketing and Distribution Plan

Please attach a Marketing and Distribution Plan for Australian domestic and, if applicable, Rest of World (ROW) sales. It is expected this will be prepared with input from the market partners named in this application.

Marketing and Distribution Plan *

Attach a file:

FIRST NATIONS AUSTRALIAN CONTENT

* indicates a required field

Screenwest supports the telling of First Nations Australian stories by First Nations Australian creatives and storytellers.

Where this is not the case we expect meaningful collaboration and consultation with the First Nations Australian communities whose stories they are.

First Nations Australian content means a film or program based on an Aboriginal or Torres Strait Islander story, with Aboriginal and/or Torres Strait Islander subjects or featuring Aboriginal and/or Torres Strait Islander culture and heritage in any form.

Whenever there is First Nations Australian content and/or First Nations Australian community participation in the project or when there are First Nations Australian members of the team who do not have the authority to speak for the people or place being represented in the story you will need to follow the checklists from [Pathways & Protocols: a film maker's guide to working with Indigenous people, culture and concepts](#) which includes a statement on how you are approaching the First Nations Australian content, (even if you believe the content is not specific to a community or individual), evidence of your consultation to date and where relevant, signed letters of consent confirming community and/or individual's willingness to participate.

Does this project contain First Nations Australian content? *

Yes No

First Nations Australian Story Content

Documentary Production Fund 2023-24

Form Preview

Please select the First Nations Australian languages or language groups that your story content relates to: *

If relevant select more than one. The above provides a list of language names and the AIATSIS code from the Austlang Database. You can visit the Austlang Database to see more information about the languages you are selecting

Outline the level of First Nations Australian content (themes, characters, actors, locations) that you believe will be a part of the completed screen project. *

Why have you chosen to include First Nations Australian themes, characters, talent and/or locations in this screen project? *

How will you ensure the First Nations Australian themes, characters, talent and locations are represented respectfully and authentically (from development, to pre-production, shoot, post-production, delivery and marketing)? *

Key Creatives and Employment

Are any of the Key Creatives First Nations Australian? If the screen project has major First Nations Australian components, will you ensure there is a First Nations Australian Key Creative on your team? If not why? *

How many First Nations Australian people do you intend on employing in the development and/or production of this screen project? *

Collaboration and Rights

To date how have you collaborated with the First Nations Australian community on your screen project? Who from the community have you collaborated with and can you provide a letter of agreement from them? What is your collaborative process with the community with regards to this project going forward? *

Documentary Production Fund 2023-24

Form Preview

If your project has Indigenous Cultural and Intellectual Property components in the storyline, how are you implementing legal frameworks to protect these rights? *

Screen Australia's Pathways & Protocols will provide more information about Indigenous Cultural and Intellectual Property (ICIP)

If this project is based on a real person or on a true story from a First Nations Australian community do you hold the necessary rights to the story, have you spoken to the relevant people about their representation on the screen and have they read the treatment/script/story materials that you have submitted? *

DIVERSITY & INCLUSION

Screenwest is committed to reflecting the broad diversity of Western Australia's community on screen and behind the camera, through stories funded and practitioners supported.

Screenwest recognises diversity broadly as differences in gender; age; Indigenous identity; cultural and linguistic diversity (CaLD); disability; sexuality and gender identities, including lesbian, gay, bisexual, transgender, queer, intersex and ace (LGBTQIA+); location (including regional and remote regions) and socio-economic status.

Do elements of the project and/or application reflect diversity & inclusion, and if so, how?

Please attach any documents you feel may support your request

Attach a file:

APPLICANT CURRENT FUNDING OBLIGATIONS

* indicates a required field

Do you have any current projects funded by Screenwest? *

Yes

No

Please complete the table below

Activity/project currently in receipt of funding	Current status	Delivery Date
---	-----------------------	----------------------

Documentary Production Fund 2023-24

Form Preview

Only projects that have not yet acquitted		

LEGALS & RIGHTS

* indicates a required field

In order to receive funding from Screenwest, the applicant must have the appropriate rights to tell the story through legal agreements (chain of title) whether the story is based on an original idea or based on a book, format, article or a real person (partly or wholly), etc.

Do you have all of the appropriate agreements in place to tell your story (i.e. writers' agreements, directors' agreements, script editors' agreements, option agreements, etc)? *

Yes No

Please provide a brief narrative overview of the chain of title for this project, including any rights you still need to obtain: *

Word count:

Must be no more than 200 words.

For example: "An original work by [the writer] who is the applicant and owns the rights;" or, "Based on the [book] acquired by [the production company] with a writer's agreement between [the production company] and [the writer]."

Is the project dependent on obtaining releases or access agreements from individuals or bodies such as local councils, government or private organisations? *

Yes No

Please detail the type of release/s or agreements/s required and whether you have a signed copy. *

Documentary Production Fund 2023-24

Form Preview

Is the project partly or wholly based on a real life event or person? *

Yes

No

Please provide details, including whether releases, in-principle agreements, or access agreements have been obtained: *

Are chain of title documents required? *

Yes

No

Please list all of your chain of title documents:

If this project is based on any other works you must provide details of all the works and the status of the chain of title documentation for each.

Click the 'Add More' button to add additional fields.

Type of Work	Title of Work	Author / Creator	Agreement / Status	Option Expiry Date
				Must be a date.

APPLICANT DECLARATION

In submitting this application, I, the applicant declare that:

- I have read and understood Screenwest's current program guidelines.
- I warrant and represent that I hold all relevant rights necessary to proceed with the proposal outlined in the application and that all material provided is true and accurate, to the best of my knowledge and belief.
- I will always act in good faith in all dealings with Screenwest.
- I am in good standing with all previous Screenwest funds and programs.
- I have the capacity, resources and rights to carry out the application as proposed.
- I am not currently engaged in any legal proceedings or dispute in relation to the project.
- I am not a declared bankrupt or committed an act of bankruptcy.
- I acknowledge that SmartyGrants will automatically forward me an application receipt to confirm that Screenwest has received the application. **It is my responsibility to contact Screenwest if an application receipt has not been received within two working days, to ensure my application was received.**

Documentary Production Fund 2023-24

Form Preview

Subscribe to the Screenwest newsletter for the latest news and info [here!](#)

Authorised Signatory

Name

Position

Date

Must be a date.