

Production Documentary

Form Preview

Applicant Details

* indicates a required field

Applicant Name *

First Name

Last Name

Business Name *

Position *

Business Address *

Address

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

Contact Details

Phone Number

Mobile Phone Number *

Must be an Australian phone number.

Email *

Must be an email address.

Other Email

Must be an email address.

eg info@yourorganisation.com

Website

Must be a URL.

Company Director Details

Company Certificate Incorporation

Attach a file:

Company Director Registered Position

Sole Director

Sole Director and Secretary

Director

Director and Secretary

Company Director Name

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Second Company Director Name *

ABN

ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

Bank Account Details

Have you previously provided your bank account details to Screenwest? *

Yes

No

I need to update these details

I will provide these details later

Bank Account *

Account Name

BSB Number

Account Number

Applicant Statistical Information

* indicates a required field

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Applicant Age *

- 18-24 25-34 35-44 45-54 55-64 65+

With which gender does the applicant most identify? *

- Female Male Other Prefer not to Answer

Comments

Does the applicant identify as Aboriginal and/or Torres Strait Islander? *

- Yes No Prefer not to answer

Comments

Does the applicant identify as being from a CaLD (Culturally and Linguistically Diverse) background? *

- Yes No Prefer not to answer

Comments

Does the applicant identify as having a Disability Identity? *

- Yes No Prefer not to answer

Comments

Does the applicant identify as being LGBTQIA+? *

- Yes No Prefer not to answer

Comments

Eligibility

* indicates a required field

Producer/Production Company type, as defined in the Screenwest Terms of Trade:
*

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- Western Australian resident company/producer
- Western Australian resident company/producer in a genuine Australian Co-production relationship with a WA resident company
- Western Australian resident company/producer in a genuine Australian Co-production relationship with a non-WA resident company
- Western Australian resident company/producer in an Official Treaty Co-production relationship with a non-WA resident company
- None of the above

Co-productions (Genuine and Treaty with a Western Australian Resident Producer)

The terms of the co-production agreement between the Western Australian Resident Producer and the non-Western Australian Resident Producer are to be approved by Screenwest prior to any funding approval in order to ensure that above requirements are met.

I acknowledge the above *

- Yes

Co-production Company *

Please attach a co-production agreement or deal memo between the producers outlining their relationship in respect to credits, copyright interest, profit share entitlements and creative consultation rights, as well as roles and responsibilities. *

Attach a file:

Student Eligibility

Part-time and post-graduate students are only eligible if this project does not form part of the assessable material for the course and where the applicant holds all the Copyright.

Are you a student? *

- Yes
- No

Level of Education? *

- Secondary School
- Diploma
- Undergraduate
- Postgraduate

Full-time or Part-time? *

- Full Time
- Part Time

Part-time students are eligible only where the project does not form part of the assessable material for the course and where the applicant holds all the Copyright. To substantiate your eligibility, you must submit the following additional documents:

- A one-page synopsis on the subject of the studies

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- A signed letter from their academic coordinator confirming the following:
 -
 - that the project will not contribute to their academic work, and
 - that the institution will not hold any copyright interest in the project.

Supporting Documents *

Attach a file:

Post Graduate students are eligible only where the project does not form part of the assessable material for the course and where the applicant holds all the Copyright. To substantiate your eligibility, you must submit the following additional documents:

- A one-page synopsis on the subject of the post-graduate studies
- A signed letter from their academic coordinator confirming the following:
 -
 - that the project will not contribute to their academic work, and
 - that the tertiary institution will not hold any copyright interest in the project.

Supporting Documentation *

Attach a file:

You are Ineligible for Funding

In order to receive funding from Screenwest, the applicant must not be a fulltime secondary student or full-time student at a tertiary educational institution. Based on the information provided above, you are not eligible for funding at this time.

Western Australian Elements Table

* indicates a required field

Projects are required to reach a minimum of 10 points, as per the point allocation table below, to qualify as eligible Western Australian content.

Please include a rationale for each point requested, including names/details and any justification of your points selection in the space provided.

If you are not requesting points in a category, please enter '0' for "points requested".

Please refer the [Program Guidelines](#) for more information.

Please note the following clarifications for the below point allocations:

-

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The maximum number of points that can be attributed to a position is the number stated in the guidelines table. For example, a project that has two WA producers attached will receive a maximum of two (2) points.

- Individuals are able to receive points in multiple categories.
- Flexible Point – this is a floating point that can be attributed to a variety of outcomes that align with Screenwest Strategic Plan, and that haven't been accounted for in other areas of the points table. For example – Diversity, significant ex-pat attached, high profile Western Australian talent attachment. It will be up to the producer to make the case for these points.

Please note that although the number of points determines eligibility it is not the sole criteria for assessment.

A

WA Production Company with at least joint creative control

Points Requested *

Must be a number and no more than 2.

Rationale

B

Original concept with at least 50% copyright owned by WA Production Company

Points Requested *

Must be a number and no more than 2.

Rationale

C

Identifiable WA location/setting or character

Points Requested *

Must be a number and no more than 2.

Rationale

D

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Series - WA Series Producer and Series Director. 1 point awarded per position.

Single - WA Director attached. 2 points awarded.

Points Requested *

Must be a number and no more than 2.

Rationale

E

WA Supervising Post Producer and WA Supervising Post Director. 1 point awarded per position.

Points Requested *

Must be a number and no more than 2.

Rationale

F

WA Writer/s: at least 50% of the writers (receiving full credit) attached must be filled by West Australians to receive this point.

Points Requested *

Must be a number and no more than 1.

Rationale

G

WA Editor

Points Requested *

Must be a number and no more than 1.

Rationale

H

Post: 75% of your post budget spend in WA

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Points Requested *

Must be a number and no more than 1.

Rationale

I

75% of crew to be Western Australian to get 2 points. Points cannot be pro-rated.

Points Requested *

Must be a number and no more than 2.

Rationale

J

Flexible Point

Points Requested *

Must be a number and no more than 1.

Rationale

Western Australian Elements Total

Total WA Elements Score

This number/amount is calculated.

Project Details

* indicates a required field

Project Title *

Previous Titles (AKA)

What other names has this project been known as?

Log Line *

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One Paragraph Synopsis *

Detailed Synopsis *

Please attach a completed treatment, outline or script including date and draft number.

A minimum of 1 file must be attached.

Please attach a statement from the director detailing their creative vision for the project.

A minimum of 1 file must be attached.

Please attach a statement from the producer(s) detailing their vision for the project.

A minimum of 1 file must be attached.

Please upload any other creative material (if relevant).

Pathway to Audience

You may wish to refer to Screen Australia's [Pathway to Audience Guide](#) for more information

Primary audience age range (years) *

Identify your target age. e.g. 8 - 14.

Primary audience gender *

Skewed towards female Skewed towards male Gender Neutral

Secondary audience age range (years) *

Identify your target age. e.g. 8 - 14.

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Secondary audience gender *

- Skewed towards female Skewed towards male Gender Neutral

Project Format

Primary Project Format (If your project will have two or more release formats, such as a television and theatrical release, please list below) *

- Feature TV Single Large Format TV Series Online Innovative

Name of Distributor / Broadcaster *

Duration *

Additional Project Format (if applicable)

Innovative format *

- VR (Virtual Reality) XR (Extended Reality)
 AR (Augmented Reality) Multi-platform
 MR (Mixed Reality) Other:

Likely classification *

- G (General) PG (Parental Guidance) M (Mature) MA15+ (Mature Accompanied) Other N/A

Estimated Production Dates

Please enter **estimated** dates for the project.

Start of Pre-Production *

Must be a date.

Start of Principal Photography/Production *

Must be a date.

Start of Post Production *

Must be a date.

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Rough Cut *

Must be a date.

Fine Cut *

Must be a date.

Completion Date *

Must be a date.

Delivery Date *

Must be a date.

**Proposed Release or
Transmission Date ***

Must be a date.

**Detailed Production
Schedule ***

Attach a file:

WA % of Project Activity

**% of Pre-Production
Activity in WA ***

**% of Production Activity
in WA ***

**% of Post Production
Activity in WA ***

Project History

Please provide a brief summary of the history of the project - include a history of the team's development of the project and liaison with Screenwest to date (e.g. location and/or crew enquiries).

Project History *

**Has the project received development funding from sources other than
Screenwest? ***

Yes

No

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Please provide other development funding details, including amount and source. *

Has the project previously been submitted to Screenwest? *

Yes No

Was the application successful? *

Yes No

Please outline specific changes that have been made to the resubmitted application *

Key Creatives and Crew

* indicates a required field

Applicant Details

Applicant Role *

Producer Executive Producer Series Producer Line Producer Co-Producer Director Writer

Applicant Biography *

Applicant's CV *

Attach a file:

Key Creatives Details

Please complete the details below for each Producer, Director and Writer involved in the project.

Select the "**Add More**" button at the bottom right of this section to add additional people.

Key Creatives Role *

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Producer Executive Producer Series Producer Line Producer Co-Producer Director Writer

Name *

First Name

Last Name

Has the person been confirmed for this project? *

Yes

No

Email Address

Contact Number

State of Residence *

Biography *

Key Creative's CV *

Attach a file:

Age *

18-24

25-34

35-44

45-54

55-64

65+

Gender Identity *

Female

Male

Other

Prefer not to Answer

Does the key creative identify as Aboriginal and/or Torres Strait Islander? *

Yes

No

Prefer not to answer

Indigenous Comments

Does the key creative identify as CaLD (Culturally and Linguistically Diverse)? *

Yes

No

Prefer not to answer

CaLD Comments

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Does the key creative identify as having a Disability Identity? *

Yes No Prefer not to answer

Disability Comments

Does the key creative identify as LGBTQIA+? *

Yes No Prefer not to answer

LGBTQIA+ Comments

Principal Participants

Have you approached or confirmed any Principal Participants? *

Yes No

Please provide name(s) of approached or confirmed Principal Participants (including presenters and narrators)

Role	Name	Australian Resident	Confirmed

Supporting Documentation

Funding Calculator

* indicates a required field

Amount Requested from Screenwest *

Must be a dollar amount and no more than 400000.

Total Project Budget *

Must be a dollar amount.

Total WA Expenditure (QWAE) *

Must be a dollar amount.

% of WA Expenditure to Total Budget

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This number/amount is calculated.
If there is an error message after amounts have been entered above, please click "save progress" at the top of the page to refresh.

% of Funding Request to Total Budget

This number/amount is calculated.
If there is an error message after amounts have been entered above, please click "save progress" at the top of the page to refresh.

% of Funding Request to QWAE

This number/amount is calculated.
If there is an error message after amounts have been entered above, please click "save progress" at the top of the page to refresh.

Total funding per project can be calculated in one of two ways.

Option 1: For productions with a per hour cost of \$500,000 and above (as calculated above).

- Screenwest may match the amount of cash funding provided by legitimate, at arms-length, market partners up to a maximum of \$400,000 or 25% of the total cash production budget, whichever is less.
- In-kind resources will not be recognised as market partner funding for the purposes of calculating Screenwest matched funding and, at a minimum, we require a Letter of Offer from the proposed market partner(s) confirming their funding contribution.

Option 2: For productions with a per hour cost of lower than \$500,000 (as calculated above).

Eligible projects can apply for **Base Funding** and may top this amount up with additional funds through **Funding Incentives** (outlined below):

- **Base funding**
 - Base Funding is calculated on 10% of the Production budget of a project, up to \$250,000.
- **Funding Incentives**
 - Funding Incentives represent additional funding provided on top of the Screenwest Base Funding.

Which Funding option do you wish to apply for?

Option 1 Option 2

Screenwest may match the amount of cash funding provided by legitimate, at arms-length, market partners up to a maximum of \$400,000 or 25% of the total cash production budget, whichever is less.

Total Market Partner Cash Funding *

Must be a dollar amount.

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Option 2: Base Funding

2.1 Base Funding

Base Funding is calculated on 10% of the Production budget of a project, up to \$250,000.

Base Funding Amount Requested *

\$

Must be a dollar amount and no more than 250000.

Option 2: Funding Incentives

2.2 WA Content - Authorship and WA on screen

Awarded on the strength of the project meeting some of the specific elements below which define the cultural significance of the project to WA:

- The content is an original idea conceived by a WA producer.
- The content profiles a significant work, character or event specific to WA either historically, artistically, scientifically, culturally or socially.
- A recognisable WA setting profiled in the majority of the documentary.
- If the production has 12 points or more in the WA Content table.

*to receive the full amount, at least two of the above elements will need to be met.

Amount Requested *

\$

Must be a dollar amount and no more than 50000.

Rationale *

2.3 WA Spend Incentive

Where the QWAE represents 60-80% of the production budget, an additional incentive is accessible, as per the sliding scale below:

- 60% - 70% = \$20,000
- 70% - 80% = \$30,000
- 80%+ = \$50,000

WA Spend %

This number/amount is calculated.

Amount Requested *

\$

Must be a dollar amount and no more than 50000.

Rationale *

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2.4. WA Key creatives and crew (up to \$50,000 for the below roles)

- Series Director
- Series Producer
- Supervising Post Director/Producer

*to receive the full amount, all of the above roles (relevant to the production) will need to be filled by WA residents. The incentive amount will be pro-rated if there are non-WA residents placed in any of the listed positions.

Amount Requested *

\$

Must be a dollar amount and no more than 50000.

Rationale *

2.5. Volume of content (up to \$50,000)

Productions totaling 6 hours and over of broadcast content are eligible for this incentive. This incentive cannot be pro-rated.

Amount Requested *

\$

Must be a dollar amount and no more than 50000.

Rationale *

2.6 Flexible Incentive

Up to \$25,000 as determined by the Screenwest Board, where a project demonstrates significant industry outcomes in the areas of the below:

- Diversity
- Industry Development
- Digital Innovations
- Employment (of an ex-WA key creative (Executive Producer, Writer) or Head of Department where they have worked interstate or internationally for more than 2 years)
- Significant WA profile onscreen talent attachment

Amount Requested *

\$

Must be a dollar amount and no more than 25000.

Rationale *

Option 2 Total

This number/amount is calculated.

Finance Plan

Marketplace

Confirmed	Name of Entity	Type of Funding	Amount	% of Budget
			\$	
			Must be a dollar amount.	This number/amount is calculated.

Subtotal Amount

 This number/amount is calculated.

Subtotal Budget %

 This number/amount is calculated.

Grant Funding

Confirmed	Name of Entity	Type of Funding	Amount	% of Budget
			\$	
			Must be a dollar amount.	This number/amount is calculated.

Subtotal Amount

 This number/amount is calculated.

Subtotal Budget %

 This number/amount is calculated.

Equity Investors

Confirmed	Name of Entity	Type of Funding	Amount	% of Budget
			\$	
			Must be a dollar amount.	This number/amount is calculated.

Subtotal Amount

 This number/amount is calculated.

Subtotal Budget %

 This number/amount is calculated.

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Other Funding

Confirmed	Name of Entity	Type of Funding	Amount	% of Budget
			\$	
			Must be a dollar amount.	This number/amount is calculated.

Subtotal Amount

This number/amount is calculated.

Subtotal Budget %

This number/amount is calculated.

Totals

Total Funding Amount

This number/amount is calculated.

Total % of Budget

This number/amount is calculated.

Difference between Project Cost and Funding

This number/amount is calculated.

Finance Plan Supporting Documentation

* indicates a required field

Finance Plan

Please upload your finance plan, using a template from Screen Australia.

Finance Plan Upload *

Attach a file:

Please provide a brief summary of your proposed Finance Plan. If there are any gaps in the plan when do you anticipate confirming all financing partners? *

Producer Offset

Will the project be including the Producer Offset as part of the Financing Plan? *

Yes

No

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Please provide a statement on how you will cash flow the Producer Offset. *

Please attach a Provisional Certificate from Screen Australia or a copy of the application for a Provisional Certificate. *

Attach a file:

Project Status with Screen Australia

Have you received or are you applying for funding from Screen Australia for this Project? *

Yes No

What date will/did you apply for Screen Australia funding? *

Must be a date.

What is/was the date of the Screen Australia Decision Meeting for your project? *

Must be a date.

Who is your Screen Australia project contact?

Completion Guarantor

Generally, Screenwest requires the appointment of a completion guarantor for film and television projects that receive production funding with a budget over \$250,000. Applicants may submit a request for a waiver of this requirement.

Do you have a Completion Guarantor? *

Yes No

Please provide an executed letter of intent from a completion guarantor.

Letter of Intent *

Attach a file:

Request for Completion Guarantor Waiver

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If you wish to submit a request for a Completion Guarantor waiver, requests must be made in writing at the time of application and will be considered on a case-by-case basis. Please refer to the [Screenwest Terms of Trade](#) for details of what is required and then submit the request using the link below.

NB: If a request for a waiver is provided, you may be requested to submit a Risk Management Plan.

Request for Completion Guarantor Waiver *

Attach a file:

Risk Management Plan

Attach a file:

Auditor

Name of intended auditor

Finance Plan Supporting Documentation

Please upload any other documents that support your Finance Plan, including documented evidence relating to any private investment.

Supporting Documentation

Attach a file:

Budget

Please provide a detailed budget (preferably in the Screen Australia A-Z budget format), including a highlighted column that shows any Qualifying WA Expenditure (QWAE)

Budget Upload *

Attach a file:

Marketplace Summary

* indicates a required field

Please include below proof of all market place commitments and other investments with this application ensuring that all agreements are consistent with one another (e.g delivery dates, territories).

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If applicable, please provide sales estimates including returns from all media in all territories verified or provided by the distributors or sales agents named in this application.

Marketing and Distribution Plan

Please attach a Marketing and Distribution Plan for Australian domestic and, if applicable, Rest of World (ROW) sales. It is expected this will be prepared with input from the market partners named in this application.

Marketing and Distribution Plan *

Attach a file:

Market Partners

Please complete the details below for each market partner involved in the project.

Select the "**Add More**" button at the bottom right of this section to add additional market partners.

Market Type *

Domestic Distribute Domestic Broadcast International Broadcast Online Platform ROW Sales Agent Presale

Company Name *

Amount *

\$

Must be a dollar amount.

Territories *

Commissions (%) *

Must be a number.

Please write '0' if there are no commissions

Approvals / Conditions *

Supporting Documentation *

Attach a file:

Indigenous Content and Participation

* indicates a required field

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There must be strong Indigenous representation on all projects that tell Indigenous stories, through the involvement of an Indigenous key creative or through thorough consultation and collaboration that is adequately budgeted for.

Where Aboriginal or Torres Strait Islander community participation and/or content is part of the project, written confirmation of the willingness of both the subject(s) and the community to be involved is essential.

Please refer to Screen Australia's [Pathways & Protocols: a filmmaker's guidelines to working with Indigenous people, culture and concepts](#).

Does your project feature Indigenous land, content or characters? *

Yes

No

Indigenous Content/Participation Summary

Describe what role Indigenous land, content or characters plays in the project, and the Indigenous collaboration or community consultation involved. *

Have you consulted with any individuals or communities about the projects Indigenous content? *

Yes

No

In specific reference to your project, please explain your current Indigenous collaboration and consultation plans with individuals and/or communities. *

Please provide any agreements or arrangements in relation to any Indigenous involvement and confirmation in writing of the participation of both the relevant subject(s) and the community *

Attach a file:

Does your project have any Indigenous key creatives, crew or participants? *

Yes

No

Describe what role Indigenous crew, or participants have on the project. *

Project Diversity Information

Screenwest is committed to reflecting the broad diversity of Western Australia's community on screen and behind the camera, through stories funded and practitioners supported.

Screenwest recognises diversity as differences in gender; age; Indigenous identity; cultural and linguistic diversity (CaLD); disability; sexuality and gender identities, including lesbian, gay, bisexual, transgender, queer, intersex and ace (LGBTQIA+); location (including regional and remote regions) and socio-economic status.

Support for Screenwest's commitment to the creation and growth of diverse representation will be considered as part of every application assessment.

Please address any diversity elements within your application that you wish to be considered

Attach a file:

Applicant Current Funding Obligations

* indicates a required field

Do you have any current projects funded by Screenwest? *

- Yes No

Please complete the table below

Activity/project currently in receipt of funding	Current status	Delivery Date
Only projects that have not yet acquitted		

Ownership and Rights

* indicates a required field

In order to receive funding from Screenwest, the applicant must have the appropriate rights to develop, produce and/or exploit the Project. It is the applicant's responsibility to obtain current and valid assignments, licences, consents and grants of rights in relation to the Project as necessary to permit the development, production and exploitation of the Project. Screenwest reserves the right to sight and approve the above at any time, upon written request to the applicant.

Do you hold copyright in the screenplay/format/ concept? *

- Yes No

Please select how the applicant owns the rights to the project: *

- An original work by {the writer} who is the applicant and owns the rights
 The applicant has acquired all relevant rights (select this option if you have acquired rights to an original screenplay or to another form of underlying work)

Applicant warrants they have, or are in the process of obtaining all the required Chain of Title documents. If your application is successful, you may be required to provide written evidence of Chain of Title as part of the contracting process and before cashflow can occur. *

- Agree

Please provide a brief narrative overview of the chain of title for this project, including any rights you still need to obtain. *

Underlying Work

If you have acquired the underlying rights to this project via an option please note Screenwest generally requires that the initial option period is of 18 months and an option to extend for at least a further 12 months.

Title of the Underlying Work *

Author of Underlying Work *

Last Name, First Name

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Type of Underlying Work *

When was option acquired *

Must be a date.

When does the option expire *

Must be a date.

Is the project partly or wholly based on a real life person or event? If your project is reliant on a person you will need their documented consent to participate *

Yes

No

Please provide details. *

If this project is based on any other works you must provide details of all the works and the status of the chain of title documentation for each

Type of Work	Title of Work	Author / Creator	Agreement / Status	Option Expiry Date
--------------	---------------	------------------	--------------------	--------------------

				Must be a date.

Applicant Warranty

* indicates a required field

In submitting this application, I, the applicant warrant that:

- Should this application be successful, I understand Screenwest will make public all funding approvals on its website regularly. Screenwest will not release details of amounts given to individual projects/activities. It will also include projects funded for production funding in its What's in Production section on the Screenwest website. At the end of each financial year, full details of all funding approvals will be made available to the public in the Screenwest Annual Report.
- Should this application be successful, I understand Screenwest will not make public the details of the individual project title if the production company/producer/developer seeks

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an exemption in the form of written notification to Screenwest within 7 business days of an approved funding offer being sent.

- I have read, understand and will adhere to Screenwest's current relevant Guidelines and Terms of Trade.
- I warrant that I have all the required Chain of Title documents which evidences my undisputed and non-contentious ownership of the rights to this project. I acknowledge that Screenwest Management can and will request these at any stage during the application and assessment process.
- I acknowledge that if my application is successful, I may be required to provide all Chain of Title as part of the contracting process and before cashflow commences.
- I will always act in good faith in all dealings with Screenwest.
- I am in good standing with all previous Screenwest funds and programs.
- I have the capacity, resources and rights to carry out the application as submitted. I am not currently engaged in any legal proceedings or dispute in relation to the project.
- I am not a declared bankrupt or committed an act of bankruptcy.

Note: You must ensure that all particulars you have supplied are true and correct and that you have not concealed information relevant to this application. In making this application you are seeking a benefit from Screenwest. Under section 409 of the Criminal Code Act Compilation Act 1913 (WA), a person who gains a benefit by deceit or any fraudulent means is guilty of an offence. Company directors may be personally liable for the statements of the company. In the event that the particulars you have knowingly supplied are false, Screenwest may (a) revoke any offer made in conjunction with this applications; (b) demand immediate repayment of any funds which had been paid under a funding contract for funding approved based on this application; and/or (c) cease to consider any application (whether current or future) from you.

Please select below: *

- Yes No

You must confirm that all statements above are true and correct.

I would like to be added to Screenwest's database to receive updates, news and further opportunities for WA Film Industry Practitioners (If you answer no to this question, you will only receive correspondence regarding this application) *

- Yes No

[Privacy Policy](#)