

Matched Scripted TV Production Fund Application Form

Form Preview

Application Summary

* indicates a required field

Before you start your application:

- Read the Program Guidelines and the [Screenwest Terms of Trade](#).
- Review this online application form for the files and attachments needed.
- Industry standard document formats should be used.
- Reach out to the Screenwest Program Contact during business hours (AWST 9am - 5pm, Monday to Friday) for any questions.
- **Screenwest requires all successful screen productions to register to [The Everyone Project](#) and, with the appropriate consent, send a link to the production cast and crew to take part in a confidential, voluntary, demographic survey. Screenwest does not have access to any of the personal data stored by The Everyone Project - it will only receive de-identified aggregated reports which show demographic data as a whole across Australia.**
- **Screenwest is committed to reflecting the broad diversity of Western Australia's community on and off screen, through content funded and practitioners supported. It is important that you / your team of key creatives authentically represent the story and characters in your application.**

General Eligibility

Does the applicant / company meet the general eligibility requirements set out in the Program Guidelines? *

☐ Yes ☐ No

If 'No', contact Screenwest Program Manager.

Does the applicant / company meet the general eligibility requirements set out in the Screenwest Terms of Trade? *

☐ Yes ☐ No

If 'No', contact Screenwest Program Manager.

Applicant Details

Under the Screenwest Terms of Trade, applicants must be one of the following.

Applicant Type *

- ☐ Western Australian Resident applying in their own capacity with a registered Australian Business Number (ABN)
- ☐ Registered Western Australian Resident Company applying in its own capacity

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- ☐ Registered Western Australian Resident Company applying as a co-producer in a Genuine Co-Production
- ☐ Registered Western Australian Resident Company applying as a co-producer in an Official Treaty Co-Production

It is the applicant's responsibility to obtain and keep current, all necessary permissions, permits, and Chain of Title documentation for the development, production and exploitation of the Project. Screenwest reserves the right to sight and approve these at any time, upon written request. You will need to provide details clearly outlining any Chain of Title documentation in place, including type of agreement, parties to that agreement and expiry dates.

Does the applicant / company hold the underlying rights at the time of application? *

- ☐ Yes ☐ No

Provide a summary overview of your Chain of Title. *

Funding Summary

Applicant Name or Company/Sole Trader Name *

First Name

Last Name

All official correspondence will be directed to this company / sole trader.

Project Title *

AKA / Previous Titles

List any names the project may have previously been called.

Funding is calculated as follows:

- Up to \$250,000 per 30 minute episode
- Up to \$500,000 per 60 minute episode

Total Screenwest Funding Request *

\$

Check you have entered funding request correctly. Must be in AUD\$ and no more than \$2,000,000.

Content

- ☐ Scripted

This question is read only.

Project Format

- ☐ Series

This question is read only.

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Number of episodes *

If a feature, list as '1'.

Total length in minutes

This auto calculates number of episodes multiplied by duration of minutes per episode

Duration in minutes *

List the duration of each episode e.g. '30'.

Total length in hours

This number/amount is calculated.

Applicant Details

* indicates a required field

Contracting Company Name

Party entering into contracting

Main contact during assessment process *

First Name

Last Name

Position within Applicant Company *

Mobile *

Must be an Australian phone number.

Email *

Must be an email address.

Where is the contracting party incorporated? *

Secondary Contact Name (if applicable)

First Name

Last Name

Position

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Mobile

Must be an Australian phone number.

Email

Must be an email address.

Contracting Company ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

Company Director Registered Position *

☐ Sole Director

☐ Sole Director and
Secretary

☐ Director

☐ Director and
Secretary

Company Director Name *

Title First Name Last Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
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Second Company Director Name, if relevant

Title First Name Last Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
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Principal Place of Business (must not be a PO Box) *

Address

<input type="text"/>
<input type="text"/>

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Company Mobile *

Must be an Australian phone number.

Company Email *

Must be an email address.

Is there more than one contracting party? *

☐ Yes ☐ No

Company Two Details

Contracting Company Two Name

Party Two entering into contracting

Where is the contracting party incorporated?

Company Two ABN

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

Principal Place of Business (must not be a PO Box)

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Address

Company mobile

Must be an Australian phone number.

Company email

Must be an email address.

Working with Screenwest

* indicates a required field

First Nations Content

Screenwest supports the telling of First Nations Australian stories by First Nations Australian creatives and storytellers.

There must be strong First Nations Australian representation on all Scripted projects that tell First Nations Australian stories, through the involvement of First Nations Australian key creatives and thorough consultation, incubation and collaboration that is adequately budgeted for.

First Nations Australian content can mean that your project:

- Is based on or tells First Nations Australian Stories
- Has First Nations Australian characters
- Features representations of First Nations Australian culture

Refer to and follow the checklists from [Screen Australia's Pathways & Protocols: a film maker's guide to working with Indigenous people, culture and concepts.](#)

Does your project contain First Nations Australian content? *

- ☐ Yes ☐ No

Is this a Western Australian First Nations led screen project? *

- ☐ Yes ☐ No

WA First Nations company or WA First Nations key creative/s are attached to the project.

Have you read, understood, and will abide by the Screen Australia Pathways & Protocols document? *

- ☐ Yes ☐ No

Provide a brief overview below of the consultation, incubation, and collaboration plan to date, including the name of relevant key creatives and consultants attached to the project. You will be asked to provide agreements relating to research, chain of title, filming permissions etc, if successful. *

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Attach the First Nations Strategy *

Attach a file:

Diversity Content

Screenwest is committed to reflecting the broad diversity of Western Australia's community on and off screen, through content funded and practitioners supported. It is important that you / your team of key creatives authentically represent the story and characters in your application.

Does your project include content or characters from historically underrepresented group/s? *

☐ Yes

☐ No

Is this project led by creatives from historically underrepresented group/s? *

☐ Yes

☐ No

Company or key creative/s attached to the project are from underrepresented groups.

Detail how your team of key creatives authentically represent the content and characters in your project. *

Attach your plan *

Attach a file:

Previous Applications

Has this project or activity been submitted to Screenwest before? *

☐ Yes

☐ No

☐ Other:

Was it successful? *

☐ Yes

☐ No

☐ Other:

Provide a brief summary of previous funding received from Screenwest for this project. *

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Clearly outline how the project has substantially changed since your last application (e.g. creatively, market interest, project team etc) *

Other Funded Projects

Do you, the applicant, have any other Screenwest funding that haven't yet acquitted? *

☐ Yes ☐ No

Only list current funding that has not yet been fully acquitted

Project or Activity Title

Non acquitted funding Status

<input type="text"/>	<input type="text"/>
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Project Details & Creative Materials

* indicates a required field

Log Line *

One paragraph synopsis *

Genre *

Release Platform

Primary Release Platform Name

<input type="text"/>	<input type="text"/>
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Likely classification *

- ☐ G (General)
- ☐ PG (Parental Guidance)
- ☐ M (Mature)
- ☐ MA15+ (Mature Accompanied)

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Creative Material

All applications must include:

- 1.Current Scripts or episode outlines.
- 2.Directors Statement.
- 3.Producers Statement.

Submit the above required minimum creative materials, as well as any other supporting documentation by clicking the 'Add More' option at the bottom right as needed.

Creative Material	Description	Attach file
(e.g. Directors Statement, Writers Statement, Link to Teaser/Trailer/Sizzle etc)		
1. Script / Episode Outlines		
2. Directors Statement		
3. Producers Statement		

Finance & Marketplace

* indicates a required field

Projects **must** spend a minimum of \$3.5M on Qualifying Western Australian Expenditure (QWAE).

Total Project Budget *

\$

Must be Australian Dollars (AUD)

Total Western Australian expenditure (QWAE) *

\$

Must be a dollar amount and at least 3500000.
Must be Australian Dollars (AUD)

Funding Request as a percentage of Total Budget *

This number/amount is calculated.

Funding Request as a percentage of Total QWAE *

This number/amount is calculated.

Finance Plan & Budget

Attach Finance Plan. *

Attach a file:

Attach Budget, preferably in A-Z budget template from Screen Australia *

Attach a file:

Add a column that clearly shows Qualifying Western Australian Expenditure (QWAE) line items.

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Provide a summary overview of the proposed Finance Plan. *

Does your finance plan include the Producers Offset *

☐ Yes

☐ No

Provide a summary overview of how you intend to cashflow the producer offset, including details of your offset lender' *

Attach your Provisional Certificate or application for the Producer Offset. *

Attach a file:

Screen Australia Funding Details

Is Screen Australia funding part of the finance plan? *

☐ Yes

☐ No

What date will / did you apply for Screen Australia funding? *

Must be a date.

What is / was the date of the Screen Australia decision? *

Must be a date.

Who is your Screen Australia Contact Person? *

Market Attachment

1. All projects **must** have a:

- Current letter of commitment or deal memo from the broadcaster / distributor, giving proof of the broadcaster / distributor funding for:
 - Television broadcast on free to air or pay/cable television; or
 - Online release with significant audience share.

2. Also attach any relevant documentation for:

- Each market partner involved in the project.

Company Name

Amount

Confirmed

Finance Type

**Approvals /
Conditions/
Evidence**

				e.g. Current Letter of commitment or deal memo, Provisional Certificate
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Attach a Marketing & Distribution Strategy for Australian domestic and as applicable, Rest of World (ROW) sales. Please include a pathway to audience strategy. *

Attach a file:

Attach attach evidence of any other confirmed funding.

Attach a file:

Completion Guarantee

Screenwest requires the applicant to engage a completion guarantor.

Confirm Name of Completion Guarantor

Attach Letter of Intent

Attach a file:

In exceptional circumstances, applicants may submit a request to waive the requirement to engage a completion guarantor, for consideration by the Screenwest Board.

Requests will be considered on the basis of:

- Proposed risk management strategy
- Track record of the production company
- Key personnel
- Production methodology
- Planning and financial controls

It is the applicants responsibility to ensure you have read and understood the current and applicable laws, regulations, and Australian Screen Industry Code of Practice in relation to risk management and film production

Attach a Risk Assessment Waiver request

Attach a file:

Auditor

Confirm name of Auditor *

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Project Team

Key Creatives & Crew

Complete the details below for all key creatives and personnel who are part of the project. Please "add more" to add a new row.

Position	Name	State or Country (if not Australian)	Confirmed	Please upload Bio / CV	Evidence of confirmation

Cast or Onscreen Talent / Subjects

List any attached or contracted cast or onscreen talent/subjects on the project. Please select "add more" for extra rows.

Role	Cast/Talent Name	State or Country (if not Australian)	Confirmed	Evidence of attachment / deal

WA Elements

Western Australian Key Creatives or Heads of Department

Projects must score a **minimum of 3** points in the 'Western Australian Elements Table'.

- Use a '0' if no WA Elements points being claimed.
- To qualify as Western Australian for points allocation, practitioners must meet the definition of a Western Australian Resident outlined in the Screenwest Terms of Trade.
- The Applicant must present a compelling case for these points.

WA Element	Maximum Points Available	Points Requested	Rationale
This question is read only.	This question is read only.	Must be a number.	
A. Producer (with a reasonable & material share of creative control, copyright and profit entitlement).			
B. Writer			

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C. Director			
D. Director of Photography			
E. Production Designer			
F. Costume Designer			

Total Points Claimed

This number/amount is calculated.

Total points claimed cannot be more than 6

Attach any supporting documentation

Attach a file:

Production Activity Details

* indicates a required field

Shoot Location/s

Intended Western Australian shoot location/s *

- | | | |
|---|------------------------------------|-------------------------------------|
| <input type="checkbox"/> Perth Metro | <input type="checkbox"/> Kimberley | <input type="checkbox"/> Pilbara |
| <input type="checkbox"/> Gascoyne | <input type="checkbox"/> Mid West | <input type="checkbox"/> South West |
| <input type="checkbox"/> Goldfields-Esperance | <input type="checkbox"/> Peel | <input type="checkbox"/> Wheatbelt |
| <input type="checkbox"/> Great Southern | | |

Additional shoot locations *

Separate multiple locations with comma.

Production Schedule

Production schedule	Start Date	End date	Est total days	Est total days in WA	Percentage of total days in WA
					This number/amount is calculated.
Pre-Production					
Principal Photography (Anticipated)					
Post Production					
Rough Cut					

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Fine Cut					
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Proposed Delivery Date *

Proposed Transmission / Release Date (if known)

Attach the Production Schedule Overview *

Attach a file:

Attach shooting Schedule *

Attach a file:

Employment & Workforce Capacity Development

Estimated Employment

This data will be used by Screenwest for its reporting purposes.

- For '**People employed**' column, complete for the number of **estimated** full time, part time and casual employees employed to deliver the project.
- Use a '0' if not applicable.

1. **Total all people employed**
2. **Western Australians employed**
3. **Western Australian Head of Department employed**
4. **Western Australian Crew Employed**
5. **Western Australian Cast or Onscreen Talent employed**
6. **Western Australian post sector employees**

People employed	Number of Full time employees	Number of Part time employees	Number of Casual employee	Total headcount
This question is read only.				This number/ amount is calculated.
Total all employees				
WA employees only				
WA HODs				
WA Crew				
WA Cast/Onscreen Talent				
WA Post Sector				

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Estimated Training

WA Residents (Estimated)

Must be a number.

Total number of paid professional development opportunities for WA Residents..

Regional WA Residents (Estimated)

Must be a number.

Total number of paid professional development opportunities for Regional WA Residents.

First Nations WA Residents (Estimated)

Must be a number.

Total number of paid professional development opportunities for First Nations Residents.

Historically Underrepresented Residents (Estimated)

Must be a number.

Total number of paid professional development opportunities for Historically Underrepresented Residents.

Total number of opportunities being provided (Estimated)

Must be a number.

Total number of all paid professional development opportunities.

Applicant Declaration

* indicates a required field

In submitting this application, I, the applicant declare that:

- I have read and understood Screenwest's current program guidelines and Terms of Trade as relevant.
- I warrant and represent that I hold all relevant rights necessary to proceed with the proposal outlined in the application and that all material provided is true and accurate, to the best of my knowledge and belief.
- I will always act in good faith in all dealings with Screenwest.
- I am in good standing with all previous Screenwest funds and programs.
- I have the capacity, resources and rights to carry out the application as proposed.
- I am not currently engaged in any legal proceedings or dispute in relation to the project.
- I am not a declared bankrupt or committed an act of bankruptcy.
- I am not insolvent or a declared bankrupt* or committed an act of bankruptcy.

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- *If I have previously been a declared bankrupt I will provide Screenwest with a copy of the bankruptcy discharge letter from the Australian Federal Security Authority (or other relevant administrative body).*
- I acknowledge that SmartyGrants will automatically forward me an application receipt to confirm that Screenwest has received the application.
- It is my responsibility to contact Screenwest if an application receipt has not been received within two working days, to ensure my application was received

*

☐ Yes