Travel Application Form FY27
Form Preview

Application Summary & Eligibility

* indicates a required field

Before your start your application:

- Read the Travel Fund Guidelines and the Screenwest Terms of Trade.
- Review this online application form for the files and attachments needed.
- Industry standard document formats should be used.
- Reach out to the Screenwest Program Contact during business hours (9am - 5pm AWST Monday to Friday) for any questions.

General Eligibility

Does the applicant / applicant company meet the general eligibility requirements set out in the Program Guidelines? *
○ Yes ○ No

Does the applicant / applicant company meet the general eligibility requirements set out in the Screenwest Terms of Trade? *
○ Yes ○ No

Only one representative per project, company or organisation is eligible for travel funding to the destination being applied for. *
○ Yes ○ No

The travelling representative must be a Western Australian Resident as defined in the Screenwest Terms of Trade. *
○ Yes ○ No

Is the travel destination on the Eligible Travel Destinations List? *
○ Yes ○ No
If 'No', contact Screenwest Program Manager.

Funding Summary

Activity Title

e.g. MIPCOM 2024

Travel destination(s)

Provide a title, logline & status summary of each project relating to the travel funding request. If applying for Screen Industry Markets, applicant must take a slate of at least three projects in development and own or control the necessary rights to represent these projects at the market. *

e.g. What project/s are you taking to market, festival / award, or hoping to progress with travel funding and what stage are they at?

Date of activity/event *	Date of departure *	Date of return *	Number of nights *
Must be a date.	Must be a date.	Must be a date.	Must be a number.

Applicant Details

* indicates a required field

Applicant Type

○ Western Australian Resident Company
○ Western Australian Resident Individual

Under the Screenwest Terms of Trade, you must be one of these types of applicants to apply.

Applicant Name *

First Name Last Name

Applicant Sole Trader or Company Name *

If you trade under your own name, add your full name again here.

Applicant ABN

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity Name	
ABN Status	
Entity Type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	

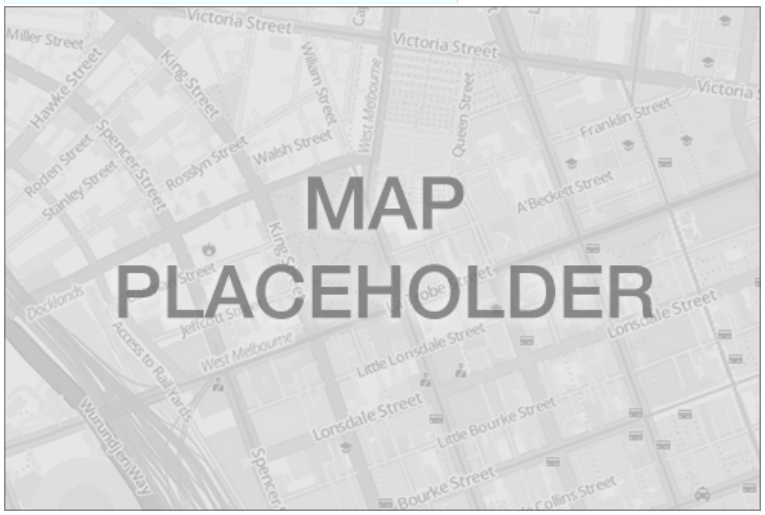
Tax Concessions

Main Business Location

Must be an ABN.

Applicant Primary Address *

Address



Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

Applicant Primary Phone Number *

Must be an Australian phone number.

Applicant Primary Email *

Must be an email address.

Company Director Registered Position *

○ Sole Director ○ Sole Director and Secretary ○ Director ○ Director and Secretary

Company Director Name *

Title First Name Last Name

Second Company Director Name

Title First Name Last Name

Working with Screenwest

* indicates a required field

Previous Applications

Have you applied for Screenwest travel funding for this project/s before? *
○ Yes ○ No

Was it successful? *
○ Yes ○ No ○ Other:

If yes, provide a brief summary *

Have you received any other Screenwest travel funding grants this financial year?
○ Yes ○ No
e.g. any other Screenwest Travel funding approved between 01 July and 30 June of the current financial year (even if not related to current project/s).

If yes, provide details *

Other Funded Projects

Does applicant / applicant company have any unaquitted Screenwest funding? *
○ Yes ○ No

Only list current funding that has not yet been fully acquitted

Project or Activity Ttle	Non acquitted funding Status

Artificial Intelligence (AI)

Screenwest follows Screen Australia's approach to the use of artificial intelligence (AI) - AI Guiding Principles.

Have you or any other collaborator used AI, or a tool based on it, to generate or to otherwise prepare any part of your application? *

○ Yes ○ No ○ Unsure

Are you applying for funding for a project that contains, or will contain, outputs or deliverables that have been generated or otherwise prepared using AI (including any tool using AI)? *

○ Yes ○ No ○ Unsure

Outline where AI (or a tool based on it) has been used in the application.

e.g. application form, or responses to application questions, creative and other support materials.

Include detailed information about how and where AI will be used in the project and/or the deliverables and the AI tools used.

Travel Budget & Funding Request

* indicates a required field

Budget Breakdown

List budget breakdown in the table below.

- Eligible costs include economy airfares, conference registration and accommodation (based on ATO allowable rates).
- Amounts must be provided in Australian Dollars (AUD$).
- Select 'Add More' in lower right corner to add more budget line items. It will auto calculate your Total Screenwest Funding Request.

Budget Line Item	Screenwest amount ($)	Other funding source (Name)	Other funding amount ($)
	Must be a dollar amount.		Must be a dollar amount.

Funding Available• Up to $2,000 per application for National destinations• Up to $3,500 for Asia-Pacific destinations• Up to $6,000 per application for Rest of World (international)

destinations• An additional amount of up to $500 may be granted to regionally based practitioners to assist with non-direct flights.

Special initiatives may be outside these funding caps.

Total Screenwest Funding Request *

$

This number/amount is calculated.
Total amount requested in $AUD.

Total Other Funding Source Amount

This number/amount is calculated.

Total Activity Budget *

$

This number/amount is calculated.

Application Materials & Objectives

* indicates a required field

Application Materials

- All applications must include a CV that demonstrates relevant and recent credits.
- Confirmation of selection and/or invitation must also be included with your application when applying for Screen Industry Market Events and Festivals & Awards.
- Some level of market interest must be evidenced with your application to be competitive when applying for industry markets and conferences, as Screenwest assesses applications on the viability of the applicants submitted projects/s, including market interest provided.

Application Materials	Description	Attach File
		Upload .pdf formats
1. Recent CV		
2 Selection/invitation		
3. Market interest		

Travel Objectives

Stated travel objectives will form part of your narrative acquittal reporting requirements.

Rationale for attendance, including any key set meetings. *

Planned marketing objectives and activities, relating to publicity and promotion. *

Applicant Declaration

* indicates a required field

In submitting this application, I, the applicant declare that:

- I have read and understood Screenwest's current program guidelines and Terms of Trade as relevant.
- I agree and understand I will be required to take out appropriate insurances for the activities proposed.
- I warrant and represent that I hold all relevant rights necessary to proceed with the proposal outlined in the application and that all material provided is true and accurate, to the best of my knowledge and belief.
- I will always act in good faith in all dealings with Screenwest.
- I am in good standing with all previous Screenwest funds and programs.
- I have the capacity, resources and rights to carry out the application as proposed.
- I am not currently engaged in any legal proceedings or dispute in relation to the project.
- I am not insolvent or a declared bankrupt* or committed an act of bankruptcy.
    - *If I have previously been a declared bankrupt I will provide Screenwest with a copy of the bankruptcy discharge letter from the Australian Federal Security Authority (or other relevant administrative body).*
- I acknowledge that SmartyGrants will automatically forward me an application receipt to confirm that Screenwest has received the application.
- It is my responsibility to contact Screenwest if an application receipt has not been received within two working days, to ensure my application was received.
- I acknowledge that it is my sole responsibility to ensure all required application materials are current and attached prior to submitting my application and that Screenwest is not responsible for following up on missing materials.

*

☐ Yes, I agree.