

Before You Begin

* indicates a required field

- Read the [Screenwest Terms of Trade](#) and Program Guidelines to ensure your project is eligible for Screenwest Funding.
- Review the **What Do I Need to Apply?** section of the guidelines for application materials. You will be required to upload all of these files in your application.
- Prior to your submission we recommend you contact the Screenwest Program Contact to discuss your application.
- You acknowledge that Screenwest requires all successful screen productions to register to [The Everyone Project](#) and, with the appropriate consent, send a link to the production cast and crew to take part in a confidential, voluntary, demographic survey.
- *Screenwest does not have access to any of the personal data stored by The Everyone Project - it will only receive de-identified aggregated reports which show demographic data as a whole across Australia.*

Please confirm the applicant:

Meets the general eligibility requirements set out in the Screenwest Terms of Trade *

☐ Yes ☐ No

Meets the general eligibility requirements set out in the Program Guidelines *

☐ Yes ☐ No

Holds the rights or has an appropriate option to acquire the rights necessary to produce, complete, deliver and exploit the project *

☐ Yes ☐ No

WA Screen Fund (Stage Two) - Production Fund Eligibility

Eligibility Producer Company Type

- ☐ Western Australian resident company/producer
- ☐ Western Australian resident company/producer in a genuine Co-production relationship with a WA resident company
- ☐ Western Australian resident company/producer in a genuine Co-production relationship with a non-WA resident company
- ☐ Western Australian resident company/producer in an Official Treaty Co-production relationship
- ☐ None of the above

Co-productions (Genuine and Treaty with a Western Australian Resident Producer)

The terms of the co-production agreement between the Western Australian Resident Producer and the non-Western Australian Resident Producer are to be approved by Screenwest prior to any funding approval in order to ensure that Terms of Trade requirements are met.

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I acknowledge the above *

☐ Yes

Co-production Company *

Please attach a co-production agreement or deal memo between the producers outlining their relationship in respect to credits, copyright interest, profit share entitlements and creative consultation rights, as well as roles and responsibilities. *

Attach a file:

Please state the nature of your relationship with the relevant WA company *

Applicant Details

*** indicates a required field**

Applicant contact. Official correspondence will be directed to this person. *

First Name

Last Name

Email *

Must be an email address.

Mobile Phone Number *

Must be an Australian phone number.

Applicant Address *

Address

Contracting Information - Applicant Company or Sole Trader name *

Applicant Company or Sole Trader Address *

Address

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Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.
Must not be a PO BOX

ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

Additional Contact Person (If relevant)

First Name

Last Name

Additional Contact Phone Number

Must be an Australian phone number.

Additional Contact Email

Must be an email address.

Company Director Details

Company Certificate Incorporation

Attach a file:

Company Director Registered Position

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- ☐ Sole Director ☐ Sole Director and Secretary ☐ Director ☐ Director and Secretary

Company Director Name

Second Company Director Name *

Bank Account Details

Have you previously provided your bank account details to Screenwest? *

- ☐ Yes ☐ No ☐ I need to update these details ☐ I will provide these details later

Bank Account *

Account Name

BSB Number

Account Number

Applicant Statistical Information

* indicates a required field

Age *

- ☐ 18-24 ☐ 25-34 ☐ 35-44 ☐ 45-54 ☐ 55-64 ☐ 65+

Gender *

- ☐ Female ☐ Male ☐ Non-Binary ☐ Gender Diverse ☐ Prefer not to Answer

Gender Comments:

Do you identify as Aboriginal and/or Torres Strait Islander? *

- ☐ Aboriginal ☐ Torres Strait Islander ☐ Aboriginal & Torres Strait Islander ☐ Not Indigenous ☐ Prefer not to answer

Please select the Indigenous language group/s that you identify with:

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The above field provides a list of language names and the AIATSIS code from the Austlang Database. You can visit the Austlang Database to see more information about the languages you are selecting.

Indigenous Comments:

Are you from a culturally or linguistically diverse background? *

☐ Yes ☐ No ☐ Prefer not to answer

If yes, please select your cultural background/ethnicity:

CaLD Comments:

Please select your first language (as a child). If Indigenous, go to the next question.

If your first language is an Indigenous language, please select from AIATSIS Austlang Database:

Do you identify as living with Disability? *

☐ Yes ☐ No ☐ Prefer not to answer

Disability Comments:

Do you identify as LGBTQIA+? *

☐ Yes ☐ No ☐ Prefer not to answer

LGBTQIA+ Comments:

Project Details

* indicates a required field

Project Title *

Previous Titles (AKA)

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What other names has this project been known as?

Log Line *

One Paragraph Synopsis *

Detailed Synopsis *

Please attach a completed treatment, outline or script including date and draft number.

A minimum of 1 file must be attached.

Please attach a statement from the director detailing their creative vision for the project.

A minimum of 1 file must be attached.

Please attach a statement from the producer(s) detailing their vision for the project.

A minimum of 1 file must be attached.

Pathway to Audience

You may wish to refer to Screen Australia's [Pathway to Audience Guide](#) for more information

Primary audience age range (years) *

Identify your target age. e.g. 8 - 14.

Primary audience gender *

☐ Skewed towards female ☐ Skewed towards male ☐ Gender Neutral

Secondary audience age range (years) *

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Identify your target age. e.g. 8 - 14.

Secondary audience gender *

- ☐ Skewed towards female ☐ Skewed towards male ☐ Gender Neutral

Project Format

Documentary or Drama

- ☐ Documentary ☐ Drama

Primary Project Format (If your project will have two or more release formats, such as a television and theatrical release, please list below) *

- ☐ Feature ☐ TV Single ☐ Large Format ☐ TV Series ☐ Online ☐ Innovative ☐ Short

Name of Distributor / Broadcaster *

Duration *

Additional Project Format (if applicable)

Innovative format *

- ☐ VR (Virtual Reality) ☐ XR (Extended Reality)
☐ AR (Augmented Reality) ☐ Multi-platform
☐ MR (Mixed Reality) ☐ Other:

Likely classification *

- ☐ G (General) ☐ PG (Parental Guidance) ☐ M (Mature) ☐ MA15+ (Mature Accompanied) ☐ Other ☐ N/A

Estimated Production Dates

Please enter **estimated** dates for the project.

Start of Pre-Production *

Must be a date.

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**Start of Principal
Photography/Production**

*

Must be a date.

Start of Post Production

*

Must be a date.

Rough Cut

*

Must be a date.

Fine Cut

*

Must be a date.

Completion Date

*

Must be a date.

Delivery Date

*

Must be a date.

**Proposed Release or
Transmission Date**

*

Must be a date.

**Detailed Production
Schedule**

*

Attach a file:

WA % of Project Activity

**% of Pre-Production
Activity in WA**

*

**% of Production Activity
in WA**

*

**% of Post Production
Activity in WA**

*

Project History

Please provide a brief summary of the history of the project - include a history of the team's development of the project and liaison with Screenwest to date (e.g. location and/or crew enquiries).

Project History

*

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Has the project received development funding from sources other than Screenwest? *

☐ Yes ☐ No

Please provide other development funding details, including amount and source. *

Has the project previously been submitted to Screenwest? *

☐ Yes ☐ No

Was the application successful? *

☐ Yes ☐ No

Please outline specific changes that have been made to the resubmitted application *

Key Creatives

** indicates a required field*

Applicant

Applicant Role *

☐ Producer ☐ Executive Producer ☐ Series Producer ☐ Line Producer ☐ Co-Producer ☐ Director ☐ Writer ☐ Series Director

Applicant Biography *

Applicant's CV *

Attach a file:

Key Creatives

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Please complete the details below for each Producer, Director and Writer involved in the project. You do not need to reinclude the applicant.

Select the "**Add More**" button at the bottom right of this section to add additional people.

Name *

Key Creative Role *

☐ Producer ☐ Executive Producer ☐ Series Producer ☐ Line Producer ☐ Co-Producer ☐ Director ☐ Writer ☐ Series Director

Biography *

Has the person been confirmed for this project? *

☐ Yes ☐ No

State of Residence *

Contact Number *

Email Address *

Age *

☐ 18-24 ☐ 25-34 ☐ 35-44 ☐ 45-54 ☐ 55-64 ☐ 65+

Gender *

☐ Female ☐ Male ☐ Non-Binary ☐ Gender Diverse ☐ Prefer not to Answer

Gender Comments:

Does the Key Creative identify as Aboriginal and/or Torres Strait Islander? *

☐ Aboriginal ☐ Torres Strait Islander ☐ Aboriginal & Torres Strait Islander ☐ Not Indigenous ☐ Prefer not to answer

Please select the Indigenous language group/s that the Key Creative identifies with:

Indigenous Comments:

Is the Key Creative from a culturally or linguistically diverse background? *

☐ Yes

☐ No

☐ Prefer not to answer

If yes, please select the Key Creatives cultural background/ethnicity:

CaLD Comments:

Please select the Key Creatives first language (as a child). If Indigenous, go to the next question.

If the Key Creatives first language is an Indigenous language, please select from AIATSIS Austlang Database:

Does the Key Creative identify as living with Disability? *

☐ Yes

☐ No

☐ Prefer not to answer

Disability Comments:

Does the Key Creative identify as LGBTQIA+? *

☐ Yes

☐ No

☐ Prefer not to answer

LGBTQIA+ Comments:

Principal Participants

Have you approached or confirmed any Principal Participants? *

☐ Yes

☐ No

Please provide name(s) of approached or confirmed Principal Participants (including presenters and narrators)

Role	Name	Australian Resident Confirmed	

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Supporting Documentation

Funding Request

* indicates a required field

Amount Requested *

\$

Must be a dollar amount and no more than 2000000.

Total Project Budget *

\$

Must be a dollar amount.

Total WA Expenditure (QWAE) *

\$

Must be a dollar amount and at least 1000000.

Total Regional Expenditure (QWARE) *

\$

Must be a dollar amount.
Must be a minimum of 100000 for documentary and 500000 for scripted.

Regional Expenditure as a % of the Total Project Budget

This number/amount is calculated.
If there is an error message after amounts have been entered above, please click "save progress" at the top of the page to refresh.

Western Australian Expenditure as a % of the Total Project Budget

This number/amount is calculated.
If there is an error message after amounts have been entered above, please click "save progress" at the top of the page to refresh.

Funding Request as a % of the Total Project Budget

This number/amount is calculated.
If there is an error message after amounts have been entered above, please click "save progress" at the top of the page to refresh.

Please select all regions where you are planning to shoot *

☐ Gascoyne ☐ Goldfields-Esperance ☐ Great Southern ☐ Kimberley ☐ Mid West ☐ Peel ☐ Pilbara ☐ South West ☐ Wheatbelt

Please upload a letter of confirmation (can be in the form of an email, or official letter) from any involved Regional Development Commission/s, confirming that

you are in discussions about what your project may be able to offer that region and any information on collaboration to date. *

Attach a file:

Please upload a draft Regional Outputs and Outcomes (ROO) agreement, including at a minimum, a summary of the proposed regional activities. *

Attach a file:

Marketplace Summary

*** indicates a required field**

Please include below proof of all market place commitments and other investments with this application ensuring that all agreements are consistent with one another (e.g delivery dates, territories).

If applicable, please provide sales estimates including returns from all media in all territories verified or provided by the distributors or sales agents named in this application.

Marketing and Distribution Plan

Please attach a Marketing and Distribution Plan for Australian domestic and, if applicable, Rest of World (ROW) sales. It is expected this will be prepared with input from the market partners named in this application.

Marketing and Distribution Plan *

Attach a file:

Market Partners

Please complete the details below for each market partner involved in the project.

Select the "**Add More**" button at the bottom right of this section to add additional market partners.

Market Type *

☐ Domestic Distribute ☐ Domestic Broadcast ☐ International Broadcast ☐ Online Platform ☐ ROW Sales Agent ☐ Presale

Company Name *

Amount *

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Must be a dollar amount.

Territories *

Commissions (%) *

Must be a number.
Please write '0' is there are no commissions

Approvals / Conditions *

Supporting Documentation *

Attach a file:

Finance Plan

Marketplace

Confirmed	Name of Entity	Type of Funding	Amount	% of Budget
			Must be a dollar amount.	This number/amount is calculated.
			\$	

Subtotal Amount

This number/amount is calculated.

Subtotal Budget %

This number/amount is calculated.

Grant Funding

Confirmed	Name of Entity	Type of Funding	Amount	% of Budget
			Must be a dollar amount.	This number/amount is calculated.
			\$	

Subtotal Amount

This number/amount is calculated.

Subtotal Budget %

This number/amount is calculated.

Equity Investors

Confirmed	Name of Entity	Type of Funding	Amount	% of Budget
			Must be a dollar amount.	This number/amount is calculated.
			\$	

Subtotal Amount

This number/amount is calculated.

Subtotal Budget %

This number/amount is calculated.

Other Funding

Confirmed	Name of Entity	Type of Funding	Amount	% of Budget
			Must be a dollar amount.	This number/amount is calculated.
			\$	

Subtotal Amount

This number/amount is calculated.

Subtotal Budget %

This number/amount is calculated.

Totals

Total Funding Amount

This number/amount is calculated.

Difference between Project Cost and Funding

This number/amount is calculated.

Total % of Budget

This number/amount is calculated.

Finance Plan Supporting Documentation

* indicates a required field

Finance Plan

Please upload your finance plan, using a template from Screen Australia.

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Finance Plan Upload *

Attach a file:

Please provide a brief summary of your proposed Finance Plan. If there are any gaps in the plan when do you anticipate confirming all financing partners? *

Screenwest Funding

Are you planning or have you applied for additional Screenwest funding? *

☐ Yes ☐ No

Name of Screenwest fund? *

Amount of additional Screenwest funding requested/received? *

\$

Must be a dollar amount.

Date of Screenwest funding application? *

Must be a date.

Producer Offset

Will the project be including the Producer Offset as part of the Financing Plan? *

☐ Yes ☐ No

Please provide a statement on how you will cash flow the Producer Offset. *

Please attach a Provisional Certificate from Screen Australia or a copy of the application for a Provisional Certificate. *

Attach a file:

Project Status with Screen Australia

Have you received or are you applying for funding from Screen Australia for this Project? *

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☐ Yes

☐ No

What date will/did you apply for Screen Australia funding? *

Must be a date.

What is/was the date of the Screen Australia Decision Meeting for your project? *

Must be a date.

Who is your Screen Australia project contact?

Completion Guarantee

Where the project is a feature film and/or funding is provided by way of investment, Screenwest requires the appointment of a completion guarantor.

Documentary projects will not require a completion guarantor to be appointed.

Do you have a Completion Guarantor? *

☐ Yes

☐ No

Please provide an executed letter of intent from a completion guarantor.

Letter of Intent *

Attach a file:

Applicants may submit a request for a waiver of a Completion Guarantee for a project at Assessment stage. Requests must be made in writing to Screenwest at the time of Application and will be considered by Screenwest having regard to the nature of the project, the level of the budget, Screenwest's assessment of the risk of completion of the project, the timing of payment of producers' fees and the size and timing of production overheads.

NB If a request for a waiver is provided, you may be requested to submit a Risk Management Plan.

Request for Completion Guarantor Waiver

Attach a file:

Risk Management Plan

Attach a file:

Auditor

Name of intended auditor

Finance Plan Supporting Documentation

Please upload any other documents that support your Finance Plan, including documented evidence relating to any private investment, if relevant.

Supporting Documentation

Attach a file:

Budget

Please provide a detailed budget (preferably in the Screen Australia A-Z budget format), including a highlighted column that shows any Qualifying WA Expenditure (QWAE) and Qualifying WA Regional Expenditure (QWARE).

In the current climate, we would expect to see a contingency in the budget in the event that there is a lockdown of up to a week. Key identified risks to production are expected to be planned for in the budget submitted, as there will be no additional COVID funding support.

Budget Upload *

Attach a file:

COVID Risk Mitigation Plan

All projects must provide COVID-19 Risk Mitigation Plans, that are expected to be in line with the Australian Screen Production Industry COVID-Safe Guidelines, and that comply with applicable State and Federal COVID Legislation.

COVID Risk Mitigation Plan Upload *

Attach a file:

Indigenous Story Content and Participation

* indicates a required field

Screenwest supports the telling of Indigenous stories by Indigenous creatives and storytellers.

Where this is not the case we expect meaningful collaboration with the Indigenous communities whose stories they are.

Whenever there is Indigenous content and/or Indigenous community participation in the project, or when there are Indigenous members of the team who do not have the authority to speak for the people or place being represented in the story, you will need to follow the checklists from [Pathways & Protocols: a film maker's guide to working with Indigenous people, culture and concepts](#).

This includes a statement on how you are approaching the Indigenous content, (even if you believe the content is not specific to a community or individual), evidence of your collaboration to date and where relevant, signed letters of consent confirming community and/or individual's willingness to participate.

All projects involving Indigenous content or participation will be assessed by Indigenous Assessors.

Does this project contain Indigenous content, and/or the participation of, or collaboration with, Indigenous people? *

☐ Yes ☐ No

For example: Does the project involve an Indigenous story or an Indigenous character? Or focus on an Indigenous person or community? Or use Indigenous communities or land as locations? Or draw on or refer to Indigenous culture and heritage in any form? Even if you think the Indigenous elements are incidental they should be outlined here.

Indigenous Story Content

Please select the Indigenous languages or language groups that your story content relates to: *

If relevant select more than one. The above provides a list of language names and the AIATSIS code from the Austlang Database. You can visit the Austlang Database to see more information about the languages you are selecting

Outline the level of Indigenous content (themes, characters, actors, locations) that you believe will be a part of the completed screen project. *

Why have you chosen to include Indigenous themes, characters, talent and/or locations in this screen project? *

How will you ensure the Indigenous themes, characters, talent and locations are represented respectfully and authentically (from development, to pre-production, shoot, post-production, delivery and marketing)? *

Key Creatives and Employment

Are any of the Key Creatives Indigenous? If the screen project has major Indigenous components, will you ensure there is an Indigenous Key Creative on your team? If not why? *

How many Indigenous people do you intend on employing in the development and/or production of this screen project? *

Collaboration and Rights

To date how have you collaborated with the Indigenous community on your screen project? Who from the Indigenous community have you collaborated with and can you provide a letter of agreement from them? What is your collaborative process with the Indigenous community with regards to this project going forward? *

If your project has Indigenous Cultural and Intellectual Property components in the storyline, how are you implementing legal frameworks to protect these rights? *

Screen Australia's Pathways & Protocols will provide more information about Indigenous Cultural and Intellectual Property (ICIP)

If this project is based on a real person or on a true story from an Indigenous community do you hold the necessary rights to the story, have you spoken to the relevant people about their representation on the screen and have they read the treatment/script/story materials that you have submitted? *

Project Diversity and Inclusion Information

Screenwest is committed to reflecting the broad diversity of Western Australia's community on screen and behind the camera, through stories funded and practitioners supported.

Screenwest recognises diversity broadly as differences in gender; age; Indigenous identity; cultural and linguistic diversity (CaLD); disability; sexuality and gender identities, including lesbian, gay, bisexual, transgender, queer, intersex and ace (LGBTQIA+); location (including regional and remote regions) and socio-economic status.

Do elements of the project and/or application reflect diversity & inclusion, and if so, how?

Attach a file:

Applicant Current Funding Obligations

* indicates a required field

Do you have any current projects funded by Screenwest? *

☐ Yes ☐ No

Please complete the table below

Activity/project currently in receipt of funding	Current status	Delivery Date
Only projects that have not yet acquitted		

Ownership and Rights

* indicates a required field

In order to receive funding , the applicant must have the appropriate rights to tell the story through legal agreements (chain of title) whether the story is based on an original idea or based on a book, format, article or a real person (partly or wholly), etc.

Do you have all of the appropriate agreements in place to tell your story (i.e. writers' agreements, directors' agreements, script editors' agreements, option agreements, etc)? *

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☐ Yes

☐ No

Please provide a brief overview of the chain of title for this project, including any rights you still need to obtain.

For example:

1.

[Title] is an original [concept/work/creation/idea] created by [Name/Company].

OR

[Title] is based on [an underlying work] by [Name], which has been optioned by [Name/Company].

AND

2.

[Name/Company] controls the necessary rights and clearances to undertake and complete the development work described in the application.

OR

[Name/Company] will acquire the necessary rights and clearances to undertake and complete the development work described in the application if Screen Australia approves development funding.

Chain of Title Narrative *

Is the project dependent on obtaining releases or access agreements from individuals or bodies such as local councils, government or private organisations?

*

☐ Yes

☐ No

Please detail the type of release/s or agreements/s required and whether you have a signed copy. *

Is the project partly or wholly based on a real life event or person? *

☐ Yes

☐ No

Please provide details, including whether releases, in-principle agreements, or access agreements have been obtained: *

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Are chain of title documents required? *

☐ Yes ☐ No

Please list all of your chain of title documents:

If this project is based on any other works you must provide details of all the works and the status of the chain of title documentation for each.

Click the 'Add More' button to add additional fields.

Type of Work	Title of Work	Author / Creator	Agreement / Status	Option Expiry Date
				Must be a date.

Applicant Warranty

* indicates a required field

In submitting this application, I, the applicant warrant that:

- Should this application be successful, I understand Screenwest will make public all funding approvals on its website regularly. Screenwest will not release details of amounts given to individual projects/activities. It will also include projects funded for production funding in its What's in Production section on the Screenwest website. At the end of each financial year, full details of all funding approvals will be made available to the public in the Screenwest Annual Report.
- Should this application be successful, I understand Screenwest will not make public the details of the individual project title if the production company/producer/developer seeks an exemption in the form of written notification to Screenwest within 7 business days of an approved funding offer being sent.
- I have read, understand and will adhere to Screenwest's current relevant Guidelines and Terms of Trade.
- If relevant, I have all the required Chain of Title documents which evidences my undisputed and non-contentious ownership of the rights to the project. I acknowledge that Screenwest Management can and will request these at any stage during the application and assessment process.
- If my application is successful, I will be required to provide any relevant, required Chain of Title as part of the contracting process and before cashflow commences.
- I will always act in good faith in all dealings with Screenwest.
- I am in good standing with all previous Screenwest funds and programs.

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- I have the capacity, resources and rights to carry out the application as submitted. I am not currently engaged in any legal proceedings or dispute in relation to the project.
- I am not a declared bankrupt or committed an act of bankruptcy.

Note: You must ensure that all particulars you have supplied are true and correct and that you have not concealed information relevant to this application. In making this application you are seeking a benefit from Screenwest. Under section 409 of the Criminal Code Act Compilation Act 1913 (WA), a person who gains a benefit by deceit or any fraudulent means is guilty of an offence. Company directors may be personally liable for the statements of the company. In the event that the particulars you have knowingly supplied are false, Screenwest may (a) revoke any offer made in conjunction with this applications; (b) demand immediate repayment of any funds which had been paid under a funding contract for funding approved based on this application; and/or (c) cease to consider any application (whether current or future) from you.

Please select below: *

- ☐ Yes ☐ No

You must confirm that all statements above are true and correct.

I would like to be added to Screenwest's database to receive updates, news and further opportunities for WA Film Industry Practitioners (If you answer no to this question, you will only receive correspondence regarding this application) *

- ☐ Yes ☐ No

[Privacy Policy](#)