

# Travel Fund Application Form 2023-24

## Form Preview

### BEFORE YOU BEGIN

\* indicates a required field

Before you start your application:

- Read the [Travel Fund Guidelines](#) and the [Screenwest Terms of Trade](#)
- Ensure the destination is on the Eligible Travel Destinations list

**What type of travel are you applying for? \***

- ☐ Screen Industry Market
- ☐ Festivals / Awards
- ☐ Digital Games Industry Events & Conferences

#### Eligibility

**• Western Australian resident / Production Company as defined in the Screenwest Terms of Trade. \***

- ☐ Yes ☐ No

If you answer, NO, you are not eligible to apply for this funding.

**• Only one representative per film project, company or organisation is eligible for travel funding for the destination being applied for. \***

- ☐ Yes ☐ No

If you answer, NO, you are not eligible to apply for this funding.

#### Screen Industry Market

**• The applicant must hold the underlying rights to a solid slate of at least three strong projects in development with some level of market interest. \***

- ☐ Yes ☐ No

If you answer, NO, you are not eligible to apply for this funding.

#### Festival/Awards

(Please note: The invitation to a festival or awards event does not necessarily guarantee support)

**• For festivals, the screening must be at least the title's international premiere outside its home territory \***

- ☐ Yes ☐ No

If you answer, NO, you are not eligible to apply for this funding.

#### Digital Games Industry Events Conferences

# Travel Fund Application Form 2023-24

## Form Preview

**The applicant must hold the underlying rights to at least one project in development or released with some level of market interest. \***

☐ Yes

☐ No

If you answer, NO, you are not eligible to apply for this funding.

**Independent developers must also provide a letter of support from an established games studio or publisher on their capability to deliver the project (if the project is in production). \***

☐ Yes

☐ No

If you answer, NO, you are not eligible to apply for this funding.

## Applicant Summary

\* indicates a required field

### Applicant Details

#### **Applicant \***

First Name

Last Name

#### **Email \***

Must be an email address.

#### **Mobile Phone Number \***

Must be an Australian phone number.

#### **Applicant Address \***

Address

  

#### **Contracting Information - Applicant Company or Sole Trader name \***

Organisation Name

#### **Applicant Company or Sole Trader Address \***

Address

  

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

#### **ABN**

# Travel Fund Application Form 2023-24

## Form Preview

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	<a href="#">More information</a>
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

### Additional Contact Person (If relevant)

First Name

Last Name

### Additional Contact Phone Number

Must be an Australian phone number.

### Additional Contact Primary Email

Must be an email address.

### Applicant Statistical Information

#### Age \*

☐ 18-24    ☐ 25-34    ☐ 35-44    ☐ 45-54    ☐ 55-64    ☐ 65+

#### Gender \*

☐ Female    ☐ Male    ☐ Non-Binary    ☐ Gender Diverse    ☐ Prefer not to Answer

#### Gender Comments:

#### Do you identify as Aboriginal and/or Torres Strait Islander? \*

# Travel Fund Application Form 2023-24

## Form Preview

- ☐ Aboriginal ☐ Torres Strait Islander ☐ Aboriginal & Torres Strait Islander ☐ Not Indigenous ☐ Prefer not to answer

**Please select the Indigenous language group/s that you identify with:**

The above field provides a list of language names and the AIATSIS code from the Austlang Database. You can visit the Austlang Database to see more information about the languages you are selecting.

**Indigenous Comments:**

**Are you from a culturally or linguistically diverse background? \***

- ☐ Yes ☐ No ☐ Prefer not to answer

**If yes, please select your cultural background/ethnicity:**

**CaLD Comments:**

**Please select your first language (as a child). If Indigenous, go to the next question.**

**If your first language is an Indigenous language, please select from AIATSIS Austlang Database:**

**Do you identify as living with Disability? \***

- ☐ Yes ☐ No ☐ Prefer not to answer

**Disability Comments:**

**Do you identify as LGBTQIA+? \***

- ☐ Yes ☐ No ☐ Prefer not to answer

**LGBTQIA+ Comments:**

**Applicant CV**

**Please attach a CV that demonstrates relevant and recent credits \***

Attach a file:

# Travel Fund Application Form 2023-24

Form Preview

## Funding Request

\* indicates a required field

### Eligible Costs

**Eligible for Travel Funding**  
**How much you can apply for**

Airfares  
Economy flights only  
Accommodation  
Up to \$150-\$200 per night (excluding Europe)  
Europe: up to \$250 per night  
  
Market registration:  
Dependent on event

**Activity Title \***

'Market or Event Name', 'Year'

**Projects relating to the travel funding request \***

**Destination \***

- ☐ National / Interstate
- ☐ Asia-Pacific
- ☐ Rest of World / International

### Budget Breakdown

Eligible costs include economy airfares, conference registration and accommodation (based on ATO allowable rates).

Budget Item	Screenwest Ask	Other Funding	Other Funding Source
	Must be a dollar amount.	Must be a dollar amount.	
	\$	\$	

Subtotal Screenwest Funding	Subtotal Other Funding	Total Budget
\$	\$	\$
This number/amount is calculated.	This number/amount is calculated.	This number/amount is calculated.

# Travel Fund Application Form 2023-24

## Form Preview

\*

\$

Up to \$1500. An additional amount of up to \$500 may be requested by regionally based practitioners to assist with non-direct flights.

\*

\$

Up to \$3000. An additional amount of up to \$500 may be requested by regionally based practitioners to assist with non-direct flights.

\*

\$

Up to \$5000. An additional amount of up to \$500 may be requested by regionally based practitioners to assist with non-direct flights.

**The below credits do not apply to games and interactive developers.**

**Emerging Career Practitioners\*** may receive funding support for a maximum of two trips per financial year, with no more than one of these being international.

*\*1-2 credits in a related role, relevant to the travel opportunity being applied for (being any combination of broadcast, theatrically distributed, or commercially released credit).*

**Mid-career to Established Practitioners\*** may receive funding support for a maximum of four trips per financial year, with no more than two of these being international.

*\*A minimum of 2 or more credits in a related role, relevant to the travel opportunity being applied for (being any combination of broadcast, theatrically distributed, or commercially released credit).*

• **Have you already received Screenwest travel funding this financial year? \***

☐ Yes

☐ No

**If yes, please provide details on how many trips and the destinations. \***

• **Have you applied for travel funding for this project/s before? \***

☐ Yes

☐ No

**If yes, please provide details. \***

# Travel Fund Application Form 2023-24

## Form Preview

### ACTIVITY DETAILS - Screen Industry Market

**Screen Industry Market \***

**Travel Destination \***

**Date of travel**

Must be a date.

**Date of return**

Must be a date.

**Please attach proof of selection/invitation if applicable to event being applied for:**

Attach a file:

**Summary (no more than one paragraph) of projects being taken to market \***

**Please attach proof of market interest \***

Attach a file:

**Please provide a rationale for attending the market and list of set meetings**

Please use the text box or upload a file

Attach a file:

### ACTIVITY DETAILS - Festival / Awards

**Festival or Awards Event Name: \***

**Name of Award nomination, or festival selection section, as applicable: \***

**Travel Destination**

# Travel Fund Application Form 2023-24

## Form Preview

Date of travel \*

Must be a date.

Date of return \*

Must be a date.

**Please attach confirmation of the award nomination or festival selection.**

Attach a file:

**Please provide a rationale for attendance**

Please use the text box or upload a file

Attach a file:

**Please provide a marketing plan, setting out the objectives and activities for the festival or awards event, relating to publicity and promotion.**

Please use the text box or upload a file

Attach a file:

## ACTIVITY DETAILS - Digital Games Industry Events Conferences

**Event or Conference Name \***

**If an Award event, name of award or award nomination, as applicable: \***

Date of Travel \*

Must be a date.

Date of Return \*

Must be a date.

**If an award event, please attach confirmation of the award nomination.**

Attach a file:

**Please provide a rationale for attendance \***

# Travel Fund Application Form 2023-24

## Form Preview

Please use the text box or upload a file

Attach a file:

**Please provide a marketing plan, setting out the objectives and activities relating to publicity and promotion (studios and individuals will be assessed at a different level). \***

Please use the text box or upload a file

Attach a file:

**INDEPENDENT DEVELOPERS ONLY: Please provide a letter of support from an established digital games studio or publisher on their ability to deliver the project (if the project is in production).**

Attach a file:

## Applicant Warranty

\* indicates a required field

In submitting this application, I, the applicant warrant that:

- I have read and understood Screenwest's current program guidelines.
- Screenwest will make public all funding approvals on its website, however will not release details of amounts given to individual projects/activities. It will also include projects funded for production funding in its What's in Production section on the Screenwest website. At the end of each financial year, full details of all funding approvals will be made available to the public in the Screenwest Annual Report. Screenwest will not make public the details of the individual project / activity title if the production company/producer/developer seeks an exemption in the form of written notification to Screenwest within 7 business days of an approved funding offer being sent.
- I hold all relevant rights necessary to proceed with the proposal outlined in the application and that all material provided is true and accurate, to the best of the applicant's knowledge and belief.
- If my application is successful, I may be required to provide all relevant Chain of Title as part of the contracting process and before cashflow commences.
- I will always act in good faith in all dealings with Screenwest.
- I am in good standing with all previous Screenwest funds and programs.
- I have the capacity, resources and rights to carry out the application as submitted.

# Travel Fund Application Form 2023-24

## Form Preview

- I am not currently engaged in any legal proceedings or dispute in relation to the project.
- I am not a declared bankrupt or committed an act of bankruptcy.
- Applications will be accepted through the Screenwest SmartyGrants Portal. Applications emailed directly to individual Screenwest staff members will not be accepted.
- I acknowledge that an application receipt will be automatically forwarded to the applicant from SmartyGrants to confirm that Screenwest has received the application. **It is the applicant's responsibility to contact Screenwest if an application receipt has not been received within two working days.**

Note: You must ensure that all particulars you have supplied are true and correct and that you have not concealed information relevant to this application. In making this application you are seeking a benefit from Screenwest (Aust) Ltd. Under section 409 of the Criminal Code Act

Compilation Act 1913 (WA), a person who gains a benefit by deceit or any fraudulent means is guilty of an offence. Company directors may be personally liable for the statements of the company. In the event that the particulars you have knowingly supplied are false, Screenwest may (a) revoke any offer made in conjunction with this application; (b) demand immediate repayment of any funds which had been paid under a funding contract for funding approved based on this application; and/or (c) cease to consider any application (whether current or future) from you.

### Agree \*

☐ Yes

### Authorised Signatory

Name \*

Position \*

Submission Date \*

Must be a date.